

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 29th September 2025, 7.02pm

At the Village Hall, Castleton

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its Monthly Parish Council meeting date to be confirmed.

Signed Chair of meeting

In attendance: Cllr. A. Darlington (Chair), Cllr. J. Simm (Vice Chair), Cllr. S. Adshead, Cllr. J. Judge, Cllr. J. Stannard.
Also present: T. Dale (Clerk), PCSO Will Brockett, 4 Residents.

01/09/25	Apologies received from Cllr. M. Eyre, Cllr. N. Spooner, PC Alex Simpson.
02/09/25	Pecuniary interests declared, Cllr. J. Stannard item/s Planning i) and vi).
03/09/25	<p>Reports:</p> <p>A: County Councillor's Report: None this month.</p> <p>B: Borough Councillor's Report: Cllr. J. Collins updated the Parish Council as follows:</p> <ol style="list-style-type: none">1. With regards to the issues of village toilets opening hours, raised by the Parish Council, Cllr. Collins has written to Democratic Services and raised the issues in meetings where it was agreed they would investigate the matter. A response has been chased but as yet no response has been received. The Chair questioned if the Parish Council should also contact Democratic Services on this issue, in reply, Cllr. Collins agreed this would be appropriate. (AP – AD)2. Waste matters, the introduction of food collection is on schedule for next April alongside the charge for garden bin collection. A charge of £50.00 per annum is expected for residents who wish to have garden waste collected.3. Bin collections are being rescheduled. A letter notifying of the changes is expected to be received by residents within the next few weeks. It is not expected that the collection days will change but the waste bins may change, instead of general waste on a certain day it may be garden waste, for example. It is expected that these changes will be introduced at the end of October. In addition, a new project has been set up, it is in its infancy and is looking into the possibly of introducing bigger bins, where warranted, in villages (possibly big belly bins/solar powered compress bins). The project will be looking into the financial benefits considering the cost of bins against current spends on frequency of bin collections and if costs can be recouped over a period of a few years.4. HPBC are currently focusing and preparing for the Local Government Reorganisation.5. Peak Park Planning are commencing their consultation on the Local Plan in November covering a six-week period. <p>The Chair opened the floor for questions:</p> <p>The Chair asked if currently the litter bin collections are adjusted seasonally (spring/summer require additional collections). After talking to the service providers, it appears they are adjusted seasonally.</p> <p>Cllr. Collins: It was believed that the operation is performed on the same schedule but only bins requiring to be emptied were serviced, that if required due to seasonal pressured extra rounds were completed.</p> <p>The Chair questioned the possibility of HPBC subsidising the cost of new bigger bins from income raised from the village car park, as this raises significant income within Castleton and therefore could support Castleton on the issue of waste.</p> <p>Cllr. Collins responded that finances raised from the car park helps ease the gap following reduction in funding over the years and that it could be argued that they are investing in the scheme to investigate the viability of purchasing and implemented bigger bins in Castleton.</p> <p>C: Police Report: PCSO Will Brockett reported the following incidents:</p> <p>7th September - Report of a domestic assault.</p> <p>21st September - Vehicle stolen on Buxton Rd, Castleton during the middle of the day whilst the owner had gone caving, vehicle is believed to be in the Sheffield area.</p> <p>22nd September - Vehicle stopped and driver arrested for possession with intent to supply, released on bail.</p> <p>Overall, very quiet, traffic issues seemed to have calmed down since end of school holidays.</p> <p>Cllr. Judge asked if there was any information that could be shared regarding recent police activities at Millbridge following inquiries from concerned residents.</p>

	<p>PCSO Will Brockett responded that unfortunately he could not provide any information but could provide assurance that no residents were in danger.</p> <p>Resident 3 asked if there was anything the police could do regarding the increase in lorries going through the village into Buxton.</p> <p>PCSO Will Brockett responded that it was understood there had been a decrease in incidents and that they are trying to manage the situation but can't always be at the site. That there have been requests to have proper signage at the Travellers Rest, but they have not been successful in this endeavour.</p> <p>The Chair confirmed that the Parish Council had also been requesting signage and had also not been successful. Whilst Highways report that they are meeting the statutory requirements both the Parish Council and Police agree that this is insufficient. It was agreed that the Parish Council with the support of the police will lobby again for signage. (AP – AD)</p> <p>D: Chair Report: The Chair reported that it has been a very busy summer. The lack of a Parish Council meeting in August belies the fact that, as may well be the case for other village organisations, Parish Council work is constant, much of it reported under the agenda headings for the September meeting. For example, since the July meeting councillors have continued to network and attend meetings, this included the always useful Parish and Town Council Liaison Forum at County Hall (Derbyshire County Council) in Matlock, a cluster meeting in Edale organised by High Peak Borough Council regarding Local Government Reorganisation, a meeting at Monyash regarding visitor issues, and attendance at public transport related meetings and the Breedon public consultation.</p>
04/09/25	<p>Public Participation:</p> <p>Residents 1 and 2: Representatives of Castleton at Christmas attended the meeting to provide an update on plans for Christmas in the village.</p> <p>Posters have been created to advertise planned events; a lot of hard work has gone into producing the posters and they hope that a professional job has been done and demonstrated.</p> <p>Alongside the posters are bifold leaflets containing a map of the village, businesses and events and includes a treasure hunt for children that takes them out of the centre and throughout the village. Completion of the treasure hunt entitles half price entry to the Christmas grotto. This year's theme will be based on nativity scenes.</p> <p>The events are expected to be as per last year, with the addition of lighting up Peveril Castle and a parade. It is also hoped to have all lights uniform throughout the village. Whilst last year 99% of businesses joined in with the Christmas theme the team will be liaising and working with the 1% of businesses to hopefully encourage them to join in, and promoting the uniform lighting.</p> <p>This year the team will be offering businesses a Christmas Tree package. This will include, once trees are delivered, rooting trees to the ground securely, maintaining trees (re-securing, adjusting in high winds as required), and removing trees following the festive season. In addition, they will be ensuring that trees that are potentially obstructing pathways will be pruned to ensure accessibility.</p> <p>The lights will be switched on, on the 15 November at Peveril Centre following a parade from Cambion car park to the Peveril Centre. The Silver Band will be performing, and it's hoped that carols will be sung. The grotto will be open for the switching on of lights, after which it will be formally open on weekends in December.</p> <p>The team are conscious of crowd management and will have marshals in place, radio contact between organisers, St John's Ambulance, and management of emergency access routes for ambulances etc, additional parking will also be provided. Currently they are in conversation with Breedon with regards to funding a minibus service for further parking to provide a mini ring and ride service.</p> <p><i>PCSO Will Brockett left the meeting.</i></p> <p>The Chair asked which additional car park was to be used? It was confirmed that agreement was reached to use Speedwell overspill car park up Old Road.</p> <p>Cllr. Simm asked where the leaflets would be available? Leaflets will be made available in all shops throughout the village but prominently at the Post Office.</p> <p>The Chair congratulated the team on their detailed planning for the event. The team were thanked and wished good luck.</p> <p>Resident 3 raised concerns with PCSO Will Brockett about the heavy traffic going up Winnats Pass, see above Police Report. Whilst the resident has raised these issues numerous times and has contacted the County Council, he is yet to receive a response. It was reiterated that it was felt a health and safety issue, as heavy vehicles and the tour bus, which is over the 7.5 Tonne limit and wider than most vehicles, travelling up the route amongst walkers and cyclists is an accident waiting to happen. It is not understood why the County Council has permitted this, hence writing to them.</p> <p>Cllr. Simm explained, on behalf of the Parish Council, that she has also written to the County Council regarding the Stagecoach Peak Sightseer, putting an emphasis on the health and safety avenue. Concerns</p>

	<p>were raised about the weight and speed of travel, it had been asked if a risk assessment had been completed, if not, why not? In addition, it was reported that there is a lack of consultation with bus timetables with the village at times becoming congested as multiple buses arrive at the same time. No response has been received to date.</p> <p>An update on the above was provided in annex a alongside the agenda for the meeting.</p>																														
05/09/25	<p>Minutes of Last Meeting and Matters Relating Thereto:</p> <p>A: The minutes of the previous Parish Council meeting held on 31st July 2025 were then considered, the minutes were approved. (Prop AD, 2nd JS, unan).</p>																														
06/09/25	<p>Finance:</p> <p>A: The Council’s monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, signed at the end of the meeting:</p> <table><tr><td></td><td>Current Account 29th September 2025</td><td>NS&I</td></tr><tr><td>Balance brought forward 01/04/24</td><td>£14,567.79</td><td>£18,859.17</td></tr><tr><td>Total Income</td><td>£8,872.00</td><td>£0.00</td></tr><tr><td>Total Expenditure</td><td>£10,147.88</td><td>£0.00</td></tr><tr><td>Balance</td><td>£13,291.91</td><td>£18,859.17</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Last Statement Balance 15/09/25</td><td>£14,818.60</td><td>£18,859.17</td></tr><tr><td>Less un-presented cheques</td><td>£1526.69</td><td>£0.00</td></tr><tr><td>Add uncleared deposits</td><td>£0.00</td><td>£0.00</td></tr><tr><td>Available Balance 29/09/25</td><td>£13,291.91</td><td>£18,859.17</td></tr></table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none">i) T. Dale – Clerk’s salary, allowance, expenses and arrears August and September - £447.95 + £408.27 plus expenses of £47.20 = £903.44ii) Griffiths Gardening Ltd – Grounds Maintenance July and August - £720.00 + £1200.00 = £1920.00iii) Castleton Village Hall – Room Hire - £60.00 <p>C: To note the income and receipts of the Council:</p> <p>None this month</p> <p>All payments, receipts and requests were agreed. (Prop AD, 2nd SA, unan).</p>		Current Account 29 th September 2025	NS&I	Balance brought forward 01/04/24	£14,567.79	£18,859.17	Total Income	£8,872.00	£0.00	Total Expenditure	£10,147.88	£0.00	Balance	£13,291.91	£18,859.17				Last Statement Balance 15/09/25	£14,818.60	£18,859.17	Less un-presented cheques	£1526.69	£0.00	Add uncleared deposits	£0.00	£0.00	Available Balance 29/09/25	£13,291.91	£18,859.17
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07/09/25	<p>Council Matters:</p> <p>A: An update on responses to visitor pressures in Castleton and Hope Valley was provided with the agenda Annex A. The main activity taking place at present was Castleton Parish Council coordinated a submission of an agenda item from seven Hope Valley parish councils to the recent Peak Partnership Summit of three Mayoral authorities, the East Midlands Mayor Claire Ward. South Yorkshire Mayor Oliver Coppard and Greater Manchester Mayor Andy Burnham. Their focus is improved connectivity across the regions, a sustainable transport network and tourism economy, and the future of Snake Pass. Whilst the agenda item has been submitted and acknowledged it is unlikely to be a priority. The main priority for the partnership appears to be Public Transport.</p> <p>An outcome of the production of the agenda item was an awareness that meetings with Hope Valley Parish Councils could be beneficial on topics that affect Hope Valley Parishes. The idea was put forward to the Parish Councils with responses received from Bamford, Hope, Hathersage, Derwent & Hope Woodlands, Edale and Peak Park Parishes Forum with the majority in favour of the meetings. Hathersage Parish Council have offered to host the initial meeting if it is agreed.</p> <p>Following the Bamford meeting the Chair will, if appropriate, liaise with Hathersage Parish Council regarding setting up an initial meeting. (AP – AD)</p> <p>The Councillors were asked if they were in favour and it was agreed that it would be beneficial. (Prop AD, 2nd JS, Unan)</p> <p>B: An update on buses and public transport strategies was issued as Annex B with the Agenda.</p> <p>The update covered the following topics:</p> <p>Public transport and bus services September update</p> <p>The Stagecoach Peak Sightseer</p> <p>East Midlands Combined Authority (EMCCA) – Public Transport</p> <p>National Better Buses Campaign</p>																														

High Peak and Hope Valley Community Rail Partnership (HPHVCRP) promote rail travel
Active Travel

Cllr. Simm asked if there were any questions? None were raised.

Cllr. Simm advised the Parish Council that following the light at the bus shelter being out of use, she spoke to the cleaner who provided a contact number for the shelter maintenance. Cllr. Simm was pleased to report that following reporting the issues it has now been resolved.

C: Cllr. Simm provided a brief update on the Active Travel Masterplan Consultation. The consultation has now closed as at the 24 August, the results are currently being analysed, following which a report will be issued. However, there are concerns that there will be no funds available at this time to implement changes but that by compiling the report Active Travel will be best placed when funding becomes available.

D: An update on the proposed Traffic Regulation Order (TRO) was given by the Chair. The Chair met the Highways representative at the Town and Parish Council Liaison meeting at Matlock on 15 September, and information was shared. Approximately 50 responses from the 21-day consultation are currently being reviewed by Highways TRO expert, upon completion it is expected an update to the Parish Council will be provided within the next 2 weeks. Amendments can be made within the framework of the TRO, minor tweaks will not alter the process, but large changes, if any are necessary in response to the consultation, could result in a delay. If no update is provided within the next couple of weeks Clerk to chase Highways. **(AP – Clerk)**

E: An update on the speeding prevention items currently under review was provided by Cllr. Eyre prior to the meeting. The Speedwatch group updated that there has been a reduction in the number of sessions due to holidays and resident's availability but provided national figures on session frequency and speeder frequency. That the group were also liaising with the Parish Council for permanent Speedwatch Area signage.

Cllr. Eyre provided a quote for signage at a cost of £26.00 plus VAT each, plus the relevant brackets and fixing the overall costs will therefore be less than that the budgeted £168.00 plus VAT agreed at the previous meeting. The next stage is to establish where the signs will be placed and what permissions are required. Cllr. Judge informed the Parish Council that a site tour had taken place with suggested sites identified. The Clerk to liaise with Cllr. Eyres on the sites, establish permissions required and gain permission prior to the installation of the signage. (Prop JJ 2nd JS, Unan) **(AP – ME, Clerk)**

F: Cllr. Simms read out an update on Community Response Plan provided by Cllr. Spooner as follows:

“The Castleton Resilience Plan is designed as a means by which the village can be prepared to act in the event of a local or national emergency, to help provide whatever relief is necessary to local residents prior to and/or together with national agencies as deemed appropriate.

The first draft of the resilience plan is now complete in form though several tables need to be populated, this requires some input from others. The tables mainly comprise lists of local services and contacts likely to be useful in case of an emergency incident. The draft itself is heavily based on that produced by Disley Parish Council, tailored to fit the particular issues of concern for Castleton.

Next Action: a key requirement of the plan is formation of an Emergency Action Group (EAG) led by an Emergency Community Co-ordinator and Deputy Co-ordinator. In order to finalise details of the Resilience Plan and so that the village is actually well prepared in case of an actual emergency as soon as possible, it would be best if the EAG is formed now. Membership of the EAG needs to draw on relevant expertise in the village, from both within and external to the Parish Council. A meeting is planned with the CPC chair and deputy to consider the plan and possible EAG membership before distribution to the CPC. However, any suggestions from councillors on residents to consider for the EAG would be very welcome.”

A further meeting will take place with Cllrs. Darlington, Simm and Spooner after which the plan will be shared with all Councillors. **(AP – AD, JS, NS)**

G: An update on the repair of the two notice boards in main car park and bus turnaround was given by the Chair. A grant application has been made to the HPBC Regeneration fund, and the Officer in charge of the grant process wrote on 22 September to say that our grant application has been approved.

However, the Parish Council has not received the details or the grant funding agreement yet and between 20% and 50% of the costs must be met elsewhere. The Parish Council has not identified a match-funding source yet, once the information has been provided the Parish Council will start looking for other funding. Total cost was quoted as £1640 including VAT.

H: A brief discussion on the recent communications on “Call for Sites in High Peak”. It was explained that the scheme is to identify land suitable for e.g. new housing and community facilities. A draft communication to be provided by the Clerk and to be circulated via the village email group advising residents of the scheme and providing a link should residents wish to participate. **(AP – Clerk)**

I: The Chair advised the Parish Council that to update the Events Diary, a check on recent and upcoming events (cycling and running) via the internet was completed. It appears that event organisers are perhaps

avoiding Castleton now, including Winnats, and using routes through Edale more, or if through Castleton, up the Old Road up to Mam Tor. Derbyshire County Council's Civil Parking Enforcement team are interested in sharing any intelligence the Parish Council may have on events where parking might be an issue, in or around Castleton.

J: Following agreement at the last meeting on a footpath for repair under the 2025-2026 PROW to consider Dirty Lane, where access issues were raised. Following a site visit a quote was obtained for the repairs at £495.00 plus VAT. Clerk to advise Derbyshire County Council Place team of the repairs. Following notification and agreement the repairs can take place. **(AP – Clerk)**

K: Following residents notifying the Parish Council of dead or badly diseased ash trees over the summer when the symptoms of ash die-back can be clearly seen. These have been reported to Derbyshire County Council, the tree officer has been out to mark the trees that should be felled.

Post the meeting the Chair spoke to the inspecting tree officer to check if the reported and marked ash trees for felling had been felled. As they are all on private land DCC can only chase the landowners to remove the trees. The marked trees on Hollowford trees have yet to be felled whilst those on Squires Lane have been felled.

L: An update on activities for VJ Day was deferred till the next meeting in Cllr. Eyres absence.

Cllr. Stannard provided a brief update on the proposal for the planting of poppies in the village. A list of suppliers has been obtained with various varieties of poppies to be considered and agreement reached on the most suitable variety for the village. The next stage will then be to agree a site, possibly considering near to or adjacent to where the Tommy silhouettes are positioned.

The Chair wished the Parish Council to consider if the Tommy silhouettes should be permanently in place, and whether having them permanent detracts from the annual memorial. To continue discussion at the next meeting. **(AP – ME, JAS)**

To discuss arrangements for Remembrance Day, birch tree in burial ground, and to discuss progress on proposed sowing of poppies.

M: There were no updates on dates for the pruning to take place at the burial ground. The Clerk has emailed the gardeners and will provide details to the Parish Council via email once a response has been received. **(AP – Clerk)**

N: Following the update at the July meeting on the stile on Public Rights of Way (PROW) path 7 in Hope Parish, reports have been directed through the online Derbyshire County Council (DCC) stile portal.

Unfortunately, the report form is set up for stile repairs rather than stile improvements, which are required.

The Parish Council is hopeful that a recent conversation with the DCC Officer in charge of PROW will help move the matter forward, but ultimately it is the responsibility of the landowner.

O: An update on flood resilience activities was issued alongside the agenda, Annex C. There were no additional updates or questions raised.

P: An update on the Local Government Reorganisation (LGR) and Cluster meetings for parish councils was given.

Regarding LGR, High Peak Borough Council have arranged cluster meetings, still ongoing, keeping parish councils informed of their proposals. At the 15 September Derbyshire County Council (DCC) Parish and Town Council Liaison meeting the DCC Managing Director, Emma Alexander, gave an update on the DCC plans. Currently parallel proposals are being worked on independently by the Derbyshire District and Borough Councils, and DCC, these will be submitted to government in November. The impact on parish and town councils is not yet clear, but Derbyshire Association of local councils (DALC) will be monitoring the situation and keeping their councils informed.

Q: A request for funding from the Village Hall Committee has been received by the Parish Council. The Clerk provided an overview of the request; the Castleton Village Hall Committee are currently facing challenges and wish the Parish Council to consider contributing towards the unexpected costs they are facing. Castleton Village Hall committee have concerns around health and safety, and as part of the wider maintenance of the building they regularly review both the condition of the building and compliance with Health and Safety requirements. Several issues were identified that required remedial action at a cost of £11,000 this year.

Radon mitigation - £3000

Repair and maintenance to building exterior - £1860 plus materials

Fire Safety upgrade - £1980

Backyard area of the hall by having the surface levelled and tarmacked - £4620

The Clerk reminded the Parish Council that donations could be made under the S137 policy, which allows spending on items where the Parish Council has no powers, but to be mindful that the budget is capped and other valuable committees may also request support/funding.

The Parish Council in principle were happy to consider a donation but wished to understand the Village Hall

	<p>Committees financial situation. The Clerk to ask for a financial statement and add the requests to the next agenda. It was also noted that the Parish Council has and will continue to send any information on external funding that they are aware of but unfortunately funding cannot be applied for it work on a project has already commenced. (AP – Clerk)</p> <p>The Parish Council agreed that it is imperative that a member of the Parish Council should attend the Village Hall Committee meetings. Cllr Judge to was nominated. The next meeting is to be held on the 22 October if Cllr Judge is not able to attend then a substitute will attend.</p> <p>R: There were no items to note or urgently required to discuss and or resolve.</p>
08/09/25	<p>Planning:</p> <p>A: The following applications were discussed, and the Clerk instructed to report the Council's views to PDNPA:</p> <p><i>Cllr. Stannard left the meeting</i></p> <ul style="list-style-type: none"> i) NP/HPK/0725/0731 - Losehill Hall, How Lane, Castleton, Creation of hard standing including timber fencing and access gates x 2 and installation of flogas tank and associated works. No objections raised. ii) NP/HPK/0725/0732 - Losehill Hall, How Lane, Castleton, Listed Building consent - Creation of hard standing including timber fencing and access gates x 2 and installation of flogas tank and associated works. No objections raised. iii) NP/HPK/0825/0877 - Land adjacent to How Lane, Castleton, S.73 application for removal or variation of Condition 2 - Landscaping Scheme, Condition 3 - Drystone Wall, Condition 5 - Scheme of Noise Attenuation on NP/HPK/0224/0141. Questions were raised regarding the appearance of the proposed noise attenuation solution. Questions to be raised with planning. (AP – Clerk) iv) NP/HPK/0825/0767 - Castle Hotel, Castle Street, Castleton, Advertisement consent - erection of 7 signs. Time expired. v) NP/HPK/0825/0820 - Castle Hotel, Castle Street, Castleton. Listed Building consent - Erection of 7 signs. Time expired. vi) NP/HPK/0925/0898 - 2 Peveril Close, Castleton. Demolition of existing single storey side annex/store and erection of two storey side extension. Councillors to consider and feedback any concerns to Clerk. (AP – All) <p><i>Cllr. Stannard returned to the meeting.</i></p> <p>B: To note any planning decisions as notified by the Peak District National Park Authority: None this month.</p>
09/07/25	<p>Correspondence and DALC Circulars:</p> <p>A: The following correspondence, received and pre-circulated to Members by email, were noted and discussed:</p> <ul style="list-style-type: none"> i) DCC – Community News, Extension to B – Line Discount Travel Scheme and School Crossing Patrol Recruitment, Proposed Changes to Councils in Derby and Derbyshire Consultation. ii) DALC – Newsletters. iii) Democratic Services – Various. iv) NALC – Events, Newsletters, Bulletins. v) HVCA –Newsletter. vi) HPBC – Possible Funding Opportunities, Local Government Reorganisation, HP Parishes Forum Agenda, HP Neighbourhood Action Grant. vii) HP & HV Community Rail Partnership – AGM, Annual Report. viii) Active Travel – Masterplan, Public Consultation Launch. ix) Concern for Castleton – Quarterly Report. x) Severn Trent – Councillors Newsletter. xi) Honorary Secretary – APPG Call for Evidence on Access to Nature.
10/09/25	<p>Items for the Peveril Post:</p> <p>No items for Peveril Post.</p>
	<p>Meeting closed 8.50pm</p> <p>The next Parish Council Meeting will take place at 7pm on Thursday 30th October 2025 at The Village Hall, Castleton.</p>