

## CASTLETON PARISH COUNCIL

### MINUTES OF ORDINARY MEETING: 26<sup>th</sup> October 2023, 7.00pm Village Hall, How Lane, Castleton

*These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its Monthly Parish Council meeting date to be confirmed.*

Signed ..... Chair of meeting

In attendance: Cllr. A, Darlington (Chair). Cllr. J. Simm (Vice), Cllr. S. Adshead, Cllr. M. Eyre, Cllr. J. Judge. Cllr. N. Spooner.

Also present: T. Dale (Clerk), Cllr. J. Collins, five members of the public.

Meeting commenced 7.03pm.

01/10/23	Apologies received from Cllr. J. Stannard.
02/10/23	None this month
03/10/23	<p><b>Reports:</b></p> <p>A: County Councillor's Report: None this month.</p> <p>B: Borough Councillor's Report: Cllr Collins updated the Parish Council in response to the recent flooding situation. Reactive responses took place liaising with different parties, each having different responsibilities i.e. drainage, to provide support for those affected in Castleton and other areas. HPBC had not experienced such a situation before, investigations into the warning method, impact and responses to the situation will take place. HPBC are particularly good at being reactive but not so with regards to prevention, it is difficult at times to distinguish where responsibilities lay.</p> <p>With regards to finance, HPBC are in good shape, therefore likely to provide some local grants.</p> <p>Climate Change projects continue but extremely slowly, there is a meeting set up for 8<sup>th</sup> November for further discussions.</p> <p>The Chair thanked Cllr Collins and HPBC for the provisions provided following the flooding and the support given. It had been mentioned, via word of mouth, that an HPBC survey requesting feedback on the events is being conducted, could this be confirmed. The Parish Council will update at a village meeting to be held on the 9<sup>th</sup> November.</p> <p>C: Police Report: None this month.</p> <p>D: Chair Report: The Chair thanked Cllr Simm for Chairing and all Councillors for their contribution at the last Parish Council meeting in the absence of the Chair and Clerk.</p> <p>The Chair thanked all villagers that helped during and after the flooding. A thanks to Val Burgess for setting up the WhatsApp Group to connect those who could help and those who needed help during this time and Kate Stanyon for likewise setting up a village email group. Both were extremely useful.</p>
04/10/23	<p><b>Public Participation:</b></p> <p>Resident 1, As a representative of the Castleton Playing Fields (CPF) Committee, it was asked that the Parish Council consider a grant to support the school woodland area. Earlier this year a number of diseased Ash trees with Dieback have been removed, however following a recent survey other trees with Dieback have been identified plus some of the woodland canopy and higher branches will need to be dealt with. The school itself has no funds available and the CPF Committee have already funded c£700 on dealing with trees this year. Whilst current finances are showing the committee has a balance of £11,400 most of this is reserved for other projects following a recent survey. A grant to cover the costs would be c£650 but anything the Parish Council could provide would be appreciated.</p> <p>Resident 2 raised multiple questions following the recent flood. What lessons had been learnt from last time? what happen? What were the drivers? What is the outcome? Where is the Parish Council at the moment? What funding is available and how best to use it? What can villagers do? What more can owners of at-risk properties do?</p> <p>Chair explained that a meeting has been arranged for the 9<sup>th</sup> November to discuss all these issues, raise others, identify what needs clarification, who owns and is responsible for what, i.e. the wall along Waterside.</p> <p>Resident 3 -updated the Parish Council following the Village Hall AGM, there have been some personnel</p>

	<p>changes. Louise Rowlands has taken over from Sue Mosley as Manager, and Nutty Hill is now Chair. It is likely that most of the current committee is to resign next year. The resident, as a previous Councillor used to represent the Parish Council at the meetings and is happy to continue attending the meetings and feeding back to the Parish Council but asked if any of the existing Councillors wishes to attend. There are four meetings a year lasting approximately thirty minutes.</p> <p>The Parish Councillors to consider.</p> <p>Resident 4 raised issues regarding the planning application for Mill Cottage becoming a holiday let. An outdated map of the conservation area is showing on the Planning Portal, the map is from 1972 an updated version was produced in 2010. It was felt if they cannot get that right then how could anything else be trusted. The Parish Council advised the resident that if he wanted to place an objection, it should be via the planning portal, that the Parish Council has no more influence than an individual. That the item is on the agenda, at which point the Councillors would consider the application.</p> <p>The resident also showed support for residents 1 and 2.</p>																																								
05/10/23	<p><b>Minutes of Last Meeting and Matters Relating Thereto:</b></p> <p>A: The minutes of the previous Parish Council meeting held on 28<sup>th</sup> September 2023 were then considered, the minutes were approved. (Prop ME, 2nd SA, unan).</p> <p>B: There were no matters to discuss relating to the minutes of the last meeting.</p>																																								
06/10/23	<p><b>Finance:</b></p> <p>A: The Council's monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, signed at the end of the meeting:</p> <table><tr><td></td><td>Current Account as at 26<sup>th</sup> October 2023</td><td>Current Account as at 28<sup>th</sup> September 2023</td><td>NS&amp;I</td></tr><tr><td>Balance brought forward 01/04/23</td><td>14,397.58</td><td>14,397.58</td><td>18,528.58</td></tr><tr><td>Total Income</td><td>13,947.13</td><td>13,947.13</td><td>0.00</td></tr><tr><td>Total Expenditure</td><td>8,949.74</td><td>6,129.03</td><td>0.00</td></tr><tr><td>Balance</td><td>19,394.97</td><td>22,215.68</td><td>18,528.58</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Last Statement Balance 11/10/23</td><td>20,082.68</td><td>22,215.68</td><td>18,528.58</td></tr><tr><td>Less un-presented cheques</td><td>687.71</td><td>0.00</td><td>0.00</td></tr><tr><td>Add uncleared deposits</td><td>0.00</td><td>0.00</td><td>0.00</td></tr><tr><td>Available Balance 26/10/23</td><td>19,394.97</td><td>22,215.68</td><td>18,528.58</td></tr></table> <p>B: To approve and instruct the payment by cheque of presented invoiced items including the following:</p> <ul style="list-style-type: none"><li>i) T. Dale – Clerk's salary, allowance, milage - £359.87</li><li>ii) Valley Landscape (Derbyshire) Ltd – Grounds Maintenance - £363.00</li><li>iii) Castleton Village Hall – Room Hire - £30.00</li><li>iv) Reimbursement A Darlington – Instantprint (Village Survey) - £52.45</li><li>v) In addition – Reimbursement J. Topping – Peveril Post - £270.92</li></ul> <p>C: To note income and receipts of the Council.</p> <ul style="list-style-type: none"><li>i) HPBC - Precept - £5213.00</li><li>ii) Rental – Poor Piece - £500.00</li></ul> <p>August bank statement and updated finance reconciliation circulated and added to the minutes.</p> <p>The above payments, receipts were agreed. (Prop AD, 2nd NS, unan).</p>		Current Account as at 26 <sup>th</sup> October 2023	Current Account as at 28 <sup>th</sup> September 2023	NS&I	Balance brought forward 01/04/23	14,397.58	14,397.58	18,528.58	Total Income	13,947.13	13,947.13	0.00	Total Expenditure	8,949.74	6,129.03	0.00	Balance	19,394.97	22,215.68	18,528.58					Last Statement Balance 11/10/23	20,082.68	22,215.68	18,528.58	Less un-presented cheques	687.71	0.00	0.00	Add uncleared deposits	0.00	0.00	0.00	Available Balance 26/10/23	19,394.97	22,215.68	18,528.58
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07/10/23	<p><b>Council Matters:</b></p> <p>R: Taken first at Chair's decision. A meeting has been arranged and communicated for the 9<sup>th</sup> November 2023, 7:00pm at the Village Hall. The meeting is open to all residents, with DCC and HPBC having been invited. The meeting is to discuss the recent flooding in Castleton, for resident to raise issues experienced, concerns and any other related questions. It is hoped to gain better understanding of requirements, what are best practices, what is the worst-case scenario, what do we all need to do? In addition to other agencies what can the Parish Council do to help?</p> <p>It has already been raised strongly that the Parish Council could provide a pump/s for use in these situations to be stored conveniently, with key holders available in emergencies. A pump will cost c£500 with secure storage, which could possibly be obtained via a grant from HPBC as mentioned in the Borough Council Report.</p> <p><i>Standing orders suspended</i></p> <p>Cllr Collins informed the Parish Council any funding/grant are likely to be capped at £250.00.</p> <p><i>Standing orders reinstated</i></p>																																								

It was suggested that the Parish Council needs to take advice on the purchase of a pump/s. Not only in which would best suit but any implications. Could pumping one area cause knock on effects to others? Whilst it was felt that this event was an anomaly, it came and went fast, could environmental changes be involved or was this a one-off occurrence?

*Cllr. Judge left the meeting.*

*Standing orders suspended.*

Resident 3 reminded the Parish Council that the purchase of a pump had been previously discussed and that there are issues relating to fuel, as fuel needs to be emptied and maintained. That only the correct pump that is fit for purpose should be considered.

Chair advised the resident that a firefighter who assisting during the flooding event had hired a petrol pump for the purpose. Agreed that there is more to be considered, more information would be required. This will be discussed at the meeting. Add to next agenda. **(AP – Clerk)**

*Standing orders reinstated*

There is a need to establish who the owner is of the Waterside wall by the riverbank to The Island where water was gushing out. Current enquires have commenced, it could be DCC, Severn Trent or one of three individual landowners.

*Cllr Judge returned to the meeting.*

In addition who owns the area around Goosehill Bridge and Island? It was requested the Parish Council support these enquiries.

*Standing orders suspended.*

Cllr Collins suggested that HPBC may be able to assist in identifying the owner/s.

*Standing orders reinstated*

A: A brief update was given on the Parish Council 3-year plan. Phase one being the village survey. The survey went well, all returns are currently being collated with more in depth analysis on the feedback to take place. The main concerns generated to date are holiday homes, motor homes and HGV traffic.

A full analysis will be completed and presented at the meeting that has been deferred from the 6<sup>th</sup> to the 13<sup>th</sup> November at the Village Hall.

B: A brief update was given by the Transport Energy and Environment Group focusing on buses. A letter had been sent and meetings attended in relation to Bus/Train linkages. Meetings had been insightful, the Hub idea at Hope station seems to be no longer on the table due to lack of amenities in the location (Supermarkets etc.) and lack of accessibility, however Bamford now seems a possibility. The Group/Committees are keen that this is a community campaign and community led.

There are still issues with buses not turning up and there is no obvious way to complain, it was asked that this be added to the next Group/Committee agenda.

The Parish Council were asked if it was appropriate to join the Bus Service Improvement Plan Committee?

There were mixed feelings on the benefits, however there is an item on the agenda specific to Castleton. The Parish Council agreed that they should accept the request and join. **(AP – JS, NS)**

C: A brief discussion on the response to the letter sent to the Parish Council from Traffic and Safety regarding the various concerns raised by two councillors at an event at County Hall in Matlock held by DCC. The letter covered various issues raised such as speeding, HGV's etc. The response seemed to tick boxes rather than address the issues. For example there is no intention to take action on restricting speed limits at present. No intention to add more highway signs, and overall the response was disappointing. We have asked, due to GDPR, that we can publish the response (even if some redaction is required) on Village communications for the benefit of residents. At present no response has been received.

The Parish Council are to investigate the option of purchasing Speed Indicator Devices (SID). Initial research shows that funding is available up to 50% of the cost of purchase, cost of a device is estimated c£2600 plus VAT, funding does not cover installation or ongoing maintenance. The Parish Council is also looking into a mobile device, any site for installation would need to be stress tested and equipment can only be moved by a qualified engineer. **(AP – ME)**

D: A brief update on the ground's maintenance contract was given. Adverts for tenders via Peak Advertiser, Parish Council Facebook, email groups, and village website have taken place. The advert for Peak Advertiser has come in below budget, at £28.50 plus VAT. (agreed at last month's meeting). Applications for tender will be considered at next months meeting. Add to next agenda. **(AP – Clerk)**

E: Regarding the various continuing parking/traffic issues within the village, and cases where action has been promised but not delivered. A recent case involved an HGV driver refusing to reverse when it was clear that they could not continue on route. The driver insisted on turning in the carpark, which caused damage.

A draft letter was circulated at the meeting, once fine tuned it will be sent to the relevant departments. In addition a communication to residents to log any incidence, photo and complain to Highways, as more noise may result in some action being taken.

	<p>F: A brief update was given regarding the Satnav and HGV's travelling up Winnats Pass. A letter that was sent to Highways copied to DCC, HPBD, Breedon Group, National Trust, Cabinet Minister etc. To date a response has not been received however they have promised a response (see item C), Add to next agenda. (AP – Clerk)</p> <p>G: A brief update was given on the purchase of a village Christmas tree. A tree can be sourced from various avenues at a cost. Before embarking on purchasing a tree, National Trust will be contacted to see what is available. A risk assessment will need to be completed. Clerk to forward template. (AP – SA, Clerk)</p> <p>H: A brief update on Remembrance Day was given. All has gone to plan; 14 businesses have donated with a further 5 outstanding. 18 individuals have sponsored, and others are interested. Volunteers have been sourced to place both poppies and silhouettes throughout the village. Any excess funds will be donated to the poppy appeal. An article to be produced for Facebook and village website thanking those involved. (AP – ME)</p> <p>It was agreed that a wreath will be provided and paid by the Parish Council. (Prop AD, 2<sup>nd</sup> ME, Unan)</p> <p><i>Three residents left the meeting.</i></p> <p>I: A brief update on the 60 days camping Pop Ups was given. A request for further information/clarification was sent to the planning department. The Planning Officer was going on leave and will respond on return. Meanwhile monitoring of sites by residents continues, as far as the Parish Council is aware no business has operated outside the rules.</p> <p>A meeting to be arranged with those involved to discuss the issues and arrangements. (AP – AD, Clerk)</p> <p>J: The significance of the issue of foliage on water edge has increased due to recent flooding events.</p> <p>K: An event for next year was added to the events diary, Clerk to request more details. (AP – Clerk)</p> <p>L: No further progress on the Repair Café Event, item to be added to ongoing list and will be added to the next available agenda when further information is available. (AP – JJ)</p> <p><i>Cllr Collins and two residents left the meeting.</i></p> <p>M: A brief discussion on the footpath condition between Hope and Spital Bridge was discussed, a draft letter to be produced along with a map identifying where the path is impeded by vegetation. (AP – JJ)</p> <p>N: Cllr M Eyre confirmed and agreed that he will take up the role of raising sponsorship for Peveril Post.</p> <p>O: There was no further update at present on the Openreach Programme, investigations continue. On further information item to be added to the next agenda. (AP – Clerk)</p> <p>P: Commissioning of a road and traffic survey deferred.</p> <p>Q: A brief discussion on the village defibrillator took place. The Parish Council were informed that the existing defibrillator is not working. Concerns were raised that this was the case and poses a risk, it was suggested it should be replaced immediately. Other Councillors felt that some research should take place first. To look at costs, could one be hired that included the maintenance costs? Could funding be obtained? All information gathered to be shared with the Parish Council and if agreed a best course of action then either a defibrillator to be hired, purchased and/or grant obtained. A request for a grant had already been submitted prior to the meeting. (AP – SA). (Prop SA, 2<sup>nd</sup> MR, unan).</p> <p>R: Item brought forward to beginning of Council Matters.</p> <p>S: A request received prior to and during the meeting (see Public Participation Resident 1) for funding for the School Woodland Area was deferred, to be considered post village survey where Parish Council projects/funds will be more transparent.</p> <p>Q: No urgent matters raised.</p>
08/10/23	<p><b>Planning:</b></p> <p>A: The following applications were discussed, and the Clerk instructed to report the Council's views to PDNPA:</p> <ul style="list-style-type: none"> <li>i) NP/HPK/0923/1144 - Hope View House, Pindale Road, Castleton - Proposed extension and conversion of outbuilding to form additional accommodation and parking. No objection in principle although concerns regarding parking. Draft response to planning to be produced (AP – JAS)</li> <li>ii) NP/TCA/1023/1186 - Duchy of Lancaster – Proposed felling and safety works identified as part of the Duchy of Lancaster's Castleton Estate tree safety survey in 2023. No objections raised.</li> <li>iii) NP/HPK/1023/1253 - Mill Cottage, Mill Lane, Castleton - Change of use to a holiday let. Reconfiguration of existing building and proposed associated landscape works. Concerns raised regarding holiday let, reduction in local housing, parking etc. Draft response to planning to be produced (AP – JAS)</li> </ul> <p>B: To note any planning decisions as notified by the Peak District National Park Authority:</p> <ul style="list-style-type: none"> <li>iv) NP/HPK/0423/0380 - Millcroft, Mill Bridge, Castleton - Proposed roof dormer infill between two existing dormers to create new shower/wc room. <b>REFUSED</b></li> </ul>
09/10/23	<p><b>Correspondence and DALC Circulars:</b></p> <p>A: The following correspondence, received and pre-circulated to Members by email, was noted and</p>

	<p>discussed:</p> <ul style="list-style-type: none"> <li>i) DCC – Community News, Parish and Town Council Liaison.</li> <li>ii) DALC – Newsletters.</li> <li>iii) Public Sector Executive – Various.</li> <li>iv) Robert Largan (MP) - Various.</li> <li>v) Democratic Services – Agendas, Minutes, Supplements.</li> <li>vi) HVCA – Newsletter.</li> <li>vii) NALC – White Ribbon Day, Bulletins, Events, Newsletter, Utility Aid, Star Council Awards.</li> <li>viii) PDNPA – News.</li> <li>ix) Cllr Collins – Storm Babet</li> <li>x) Breedon – Castleton Road Bridge Maintenance.</li> <li>xi) PPPF – Annual General Meeting, Consultation on Response.</li> <li>xii) HPBC – Polling District and Polling Place Review, Funding Opportunities.</li> </ul> <p>The Chair drew attention to the Election Survey included in the DALC Newsletter and Forum- Ear Charging Point, small village experience. Chair to resend email to Councillors. <b>(AP – AD)</b></p>
10/10/23	<p><b>Items for the Peveril Post:</b></p> <p>None this month, editorial date for the next (February) edition mid-January.</p>
	<p>Meeting closed 8.55pm</p> <p>The next Parish Council Meeting will take place at 7.00pm on Thursday 30th November 2023 at The Village Hall, How Lane, Castleton.</p>