

## CASTLETON PARISH COUNCIL

### MINUTES OF ORDINARY MEETING: 27<sup>th</sup> July 2023, 7.30pm Village Hall, How Lane, Castleton

*These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its Monthly Parish Council meeting date to be confirmed.*

Signed ..... Chair of meeting

In attendance: Cllr. A. Darlington (Chair), Cllr. J. Simm (Vice), Cllr. S. Adshead, Cllr. N. Spooner, Cllr. J. Stannard.  
Also present: Clerk T. Dale, Cllr. J. Collins, nine members of the public.

Meeting commenced 7.02pm.

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| 01/07/23 | Apologies received from Cllr. M. Eyre, Cllr. J. Judge, Cllr. C. Farrell, PC Carl Davies.   |
| 02/07/23 | Cllr J Stannard declared personal or pecuniary interest item 08.07.23 Planning A i)  |
| 03/07/23 | <p>Reports:</p> <p>A: County Councillor's Report: Request for attendance had not been accepted. None this month.</p> <p>B: Borough Councillor's Report: Cllr Collins provided a brief update to the Parish Council.</p> <ul style="list-style-type: none"><li>i) The Borough Councillors small grants scheme is now open. Each parish can apply for a £250 grant for eligible initiatives. The funding is not solely open to the Parish Council but also community organisations.</li><li>ii) HPBC grants have been split, 50% to be awarded to worthy causes, a portion is being given to the Glossop community initiative and funding for the High Peak Community Lottery.</li><li>iii) HPBC are spending a lot of time and money currently, seeking legal advice with regards to an application from the University of Derby to the Home Office. The request is a change of use from Student Halls to housing for Asylum Seekers. The main issue is the location, the site is located to a small but highly criminalised area which could put Asylum Seekers in a vulnerable position. The fear is that the Home Office will endorse and impose centrally. A meeting with HP Planning will be taking place on the 7<sup>th</sup> August.</li></ul> <p>C: Police Report: In PC Carl Davies absence Clerk updated the Council on the crimes reported over the last month.</p> <p>16/12/22 - 06/07/23 - YHA, Losehill Hall, How Lane, - Theft</p> <p>Over a 7-month period, used cooking oil is stolen from outside of youth hostel. No lines of enquiry unfortunately. There has been a rise in this type of theft across the county.</p> <p>There has been a rise in theft from motor vehicles across the Hope Valley during the last 3 months. Particularly tourist vehicles in car parks. As a result, signage around the visitor's centre car park has been displayed. It is understood no reports have been received from Castleton, it is hoped that the signage will function as a preventative.</p> <p>D: Chair Report: None this month</p> |
| 04/07/23 | <p><b>Public Participation:</b></p> <p>Resident 1: Raised concerns regarding the recent development to increase the permit to 60 days for camping/caravanning sites.</p> <p>There are fears that Castleton's landscape will change and that the village will be totally overrun with campsites destroying the local community.</p> <p>No consideration has been given to residents, the disruption it will cause, the impact on communities, increase in noise, traffic, visitor numbers etc.</p> <p>There are already three sites open in Castleton, with fears there will be far more once Landowners become aware of the situation. A fear that the increase in permitted days will be abused, as with current 28-days permit, sites going far beyond the permit, that these sites are not monitored and therefore no action taken where sites are noncompliant.</p> <p>There are lots of unknowns regarding the permit, what are the rules and regulations? What is defined/classified as waste/grey waste? What happens regarding flooding issues, access to flood Zones?</p> <p>In addition to the issues raised and possibly to alleviate fears can planning share the permit information on</p>  |

|                                  |  |           |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
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|                                  | <p>each site. What dates are they to be used? How many campers? What facilities? etc.<br/>Having been in touch with Peak Park Planning, they would welcome support from residents to identify breaches as they are stretched when it comes to Enforcement Officers, processes e.g. forms are not in place , that they are receiving numerous requests that they cannot keep a register of.<br/>The Parish Council were asked to support and engage with residents to monitor the situation and report breaches to planning.<br/>Resident 2: In relation to the issue raised by Resident 1, it was shared that planning had been provided with a report covering the daily activities on one site covering a year period September 2021-22. The report included photographs. However no action and no enforcement was forthcoming from the Planning Department.<br/>Resident 3: Was disappointed that the County Councillor Nigel Gourley was not in attendance, it was hoped to raise a number of issues directly however an email will be sent. Issues identified as follows:</p> <ul style="list-style-type: none"><li>i) State of the footpath between Hope and Spital Bridge reduced in width due to overgrown vegetation, tarmacking needs redoing. The state of the path is causing walkers to use the road instead.</li><li>ii) Large vehicles coming through the village, why can Highways not install temporary flashing signs whilst Snake Path is being repaired.</li><li>iii) Parking at Mam Tor, it has now gone to the stage where parking is spreading onto Buxton Road, in addition to the large numbers parking at Mam Tor at the weekend.</li></ul> <p>Resident 4: Wanted to raise awareness of the Community Transport. The organisation has been in operation for 30 years help the vulnerable and those struggling from social exclusion. The organisation has 15, 16-seater buses that can transport residents, providing a door-to-door service. In addition they have a car scheme that can be booked to take residents to hospital or any medical appointment. Volunteers run the organisation, anyone wishing to volunteer would be greatly appreciated, and training would be provided and paid for.<br/>Resident 5: Informed the Council that the Christmas tree and lights for the Church festival are currently stored with former Cllr Topping. And that outdoor Christmas lights are with former Cllr Moorhouse.</p> |           |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| 05/07/23                         | <p><b>Minutes of Last Meeting and Matters Relating Thereto:</b><br/>A: The minutes of the previous Parish Council meeting held on 29<sup>th</sup> June 2023 were then considered, the minutes were approved following a minor adjustment. (Prop JS, 2nd NS, unan).<br/>B: There were no matters to discuss relating to the minutes of the last meeting.</p>  |           |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| 06/07/23                         | <p><b>Finance:</b><br/>A: The Council’s monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, signed at the end of the meeting:</p> <table><tr><td></td><td>Current Account</td><td>NS&amp;I</td></tr><tr><td>Balance brought forward 01/04/23</td><td>14,397.58</td><td>18,528.58</td></tr><tr><td>Total Income</td><td>7,214.08</td><td>0.00</td></tr><tr><td>Total Expenditure</td><td>3,947.07</td><td>0.00</td></tr><tr><td>Balance</td><td>17,664.59</td><td>18,528.58</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Last Statement Balance 15/07/23</td><td>18,084.58</td><td>18,528.58</td></tr><tr><td>Less un-presented cheques</td><td>419.99</td><td>0.00</td></tr><tr><td>Add uncleared deposits</td><td>0.00</td><td>0.00</td></tr><tr><td>Available Balance 27/07/23</td><td>17,664.59</td><td>18,528.58</td></tr></table> <p>B: To approve and instruct the payment by cheque of presented invoiced items including the following:</p> <ul style="list-style-type: none"><li>i) T. Dale – Clerk’s salary, allowance, milage and expenses - £357.26</li><li>ii) HMRC – Employer Contributions - £98.20</li><li>iii) Valley Landscape (Derbyshire) Ltd – Grounds Maintenance May – June 2023 - £1,336.50</li><li>iv) Castleton Village Hall – Room Hire - £30.00</li><li>v) N. Topping – Reimbursement for Peveril Post -£360.00</li></ul> <p>C: To note income and receipts of the Council.</p> <ul style="list-style-type: none"><li>i) Rental Strip of Land behind Burial Ground – N Rowland - £27.08</li></ul> <p>D: Clerk asked the Parish Council to consider and agree to approve payments of receipts presented in August, rather than expect supplier(s) to wait two months for payment due to no meeting being held in August.<br/>E: Clerk informed that the 2022-23 Financial Audit been completed successfully and has now been resolved. The above payments, receipts, and request to pay August invoices were agreed. (Prop AD, 2nd ME, unan).</p>  |           | Current Account | NS&I | Balance brought forward 01/04/23 | 14,397.58 | 18,528.58 | Total Income | 7,214.08 | 0.00 | Total Expenditure | 3,947.07 | 0.00 | Balance | 17,664.59 | 18,528.58 |  |  |  | Last Statement Balance 15/07/23 | 18,084.58 | 18,528.58 | Less un-presented cheques | 419.99 | 0.00 | Add uncleared deposits | 0.00 | 0.00 | Available Balance 27/07/23 | 17,664.59 | 18,528.58 |
|                                  | Current Account  | NS&I      |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Balance brought forward 01/04/23 | 14,397.58  | 18,528.58 |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Total Income                     | 7,214.08   | 0.00      |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Total Expenditure                | 3,947.07   | 0.00      |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Balance                          | 17,664.59  | 18,528.58 |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
|                                  |  |           |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Last Statement Balance 15/07/23  | 18,084.58  | 18,528.58 |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Less un-presented cheques        | 419.99   | 0.00      |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Add uncleared deposits           | 0.00   | 0.00      |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| Available Balance 27/07/23       | 17,664.59  | 18,528.58 |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |
| 07/07/23                         | <p><b>Council Matters:</b><br/>A: It was agreed, following an informational meeting that the following Councillors are to be assigned to the roles/Council Leads for the Parish Council as follows:</p>  |           |                 |      |                                  |           |           |              |          |      |                   |          |      |         |           |           |  |  |  |                                 |           |           |                           |        |      |                        |      |      |                            |           |           |

- i) Finance – Cllr Spooner, deputy Cllr Darlington
- ii) Grounds Maintenance – Cllr Darlington, deputy Cllr Eyre
- iii) Communications – All Councillors depending on initiative.
- iv) Village Events – Cllr Judge
- v) Environment – Cllr Simm, deputy Cllr Spooner
- vi) Transport (including traffic issues) – Cllr Spooner, deputy Cllr Simm
- vii) Planning – Cllr Stannard, deputy Cllr Eyre
- viii) Flood Management – Cllr Adshead, all Councillors to be on call in the event of flooding.
- ix) Memorial and wreath – Cllr Eyre
- x) Christmas. Liaise on village events and purchase of Christmas Tree - Cllr Eyre, deputy Cllr Adshead
- xi) Snow Wardens – Cllr Adshead, deputy Cllr Eyre
- xii) Peak Park Parish Days and other Committees – all Councillors on a rotational basis

Roles/Leads to be agreed on further information to be obtained.

- i) Burial Ground
- ii) Defibrillator

Depending on outcome of three-year plan more roles/leads may be required.

B: The initial informal brainstorming meeting took place to identifying elements to be included in a draft three-year plan. It is the intention to agree topics that the Parish Council feel are deliverable within the next three years. On completion a letter drop, and possibly a drop-in session, to all households asking for views, wants/priorities of residents. It is hoped that this will take place in September. Upon completion the output will steer the future Parish Council's agenda.

C: An update from TEE Group was provided via a written document circulated and posted with the agenda prior to the meeting. The council were advised of the following:

The TEE group will disband from its current format, Environment and Transport will be separated with individual lead Councillors.

Continuing to consult with the Travel light team on ways to improve rural transport links. Lots of things coming out of the recent survey albeit an online survey, and representatives from the team have attended the Community Café held early July gaining so positive feedback.

There is to be a meeting with the Bus Improvement Service where Councillors have secured a seat at the table. An update will be provided post meeting.

A draft letter setting out the Parish Council proposal and suggestions to improve connections between Castleton and Hope has been circulated to all Councillors for consideration and input. Once agreed and a list of recipients compiled then the letter will be issued.

Discussion continues with regards to setting up an e-bike demonstration session within the village.

Councillors attended the "Decarbonising Cement" meeting. The meeting being the start of a consultation exercise outlining plans for carbon capture storage by the Peak Cluster Group. More information can be found on their website [www.peakcluster.co.uk](http://www.peakcluster.co.uk)

Councillors attended a public meeting on the proposal to reopen Peak and Dales Line. Further information can be found via their website [www.peakanddalesline.org](http://www.peakanddalesline.org)

#### *Standing Orders Suspended*

Cllr Collins informed the Parish Council that Derbyshire CC have opened the tender for Demand Responsive Transport. Parish Council requested that Cllr Collins forwards emailed information.

#### *Standing Orders Reinstated*

D: It was discussed and agreed to commence with the Grounds Maintenance contract process. The advert and contract to be reviewed, updated. Clerk informed the Parish Council that a letter has been received by the current contractor, thanking them for their custom and notifying that they will be ceasing trading. However current employees of the contractor will be setting up a business. **(AP – AD, Clerk)**

E: Prior to the start of the meeting the Parish Council were given correspondence on parking/traffic issues in the Village, specifically campervans parking at Treak Cliff and near Blue John cavern, it was agreed that Councillors digest the information in readiness to discuss at the next meeting. **(AP – All)**

F: No update on poor Satnav guidance for HGV's, HGV's travelling up Winnats Pass was available. DCC via PC Davies were requested to install signage at Brough to notify HGV Drivers roads are not suitable. Where Councillors have seen and been able to take photographic evidence of large vehicles using the roads these have been sent to PC Davies with evidence statements being completed. It was advised that residents be

made aware of this process, to be communicated via channels available. **(AP – JS, AD, Clerk)**

G: It was discussed and agreed that Cllr Eyre, deputy Cllr Adshead will lead on behalf of the Parish Council for the 2023 Christmas arrangements within the Village, to include purchase of Christmas Tree. It was advised that they may wish to contact former Cllr Moorhouse to understand where the tree has been purchased previously and size required. **(AP – ME, Clerk)**

H: To discuss and agree purchase of War Memorial Wreath It was discussed and agreed that Cllr Eyre, will lead on behalf of the Parish Council for the War Memorial events to include the purchase of a Wreath within the Village. It was advised that they may wish to contact former Cllr Moorhouse to understand where the wreath has previously been purchased. **(AP – ME)**

I: An update on repairs to Furlong off How Lane was given. Repairs are expected to be completed by the end of September. Item is captured on the newly instated action file to monitor, on completion item to be added to the next available agenda to be signed off as resolved at the Parish Council meeting.

J: The extension of the rules to 60days Camping Pop-Ups needs further investigation, research to commence with feedback given at the next Parish Council meeting. **(AP – JAS)**

K: Clerk updated the process for the repairs on Dirty Lane cover by the PROW 2023 scheme as commenced, a quote of £420.00 (VAT included) has been obtained. Item added to Action file, and once repairs completed, Clerk will claim payment from PROW and add to the next appropriate agenda. **(AP – Clerk)**

L: Following a request from a resident to provide a skip and clear foliage on water's edge/overhanging Peaks Hole Water and the Parish Council were advised as the foliage overhanging relates to private property this would not be within the Councils remit. However the Owners of the properties to be contacted requesting removal. It was requested that this item be added to the next agenda. **(AP – AD)**

M: An update was given on identifying all roads that require white lines being reinstated. Councillors have completed a walk through the village, identified and processed requests for reinstatement with HPBC. Notification has been received that the white lines at the disabled bay will be included in this year's plan. All others will be considered by HPBC for next year. Item added to Action file for monitoring. On further information item will be added to the next available agenda. **(AP – Clerk)**

N: A brief update on request for reinstalment of waste bin on Arthurs Way was given. Although an additional request was presented to HPBC plus numerous phone calls asking for an update, only promises of a return call was given with no calls being received. Item is on Action file to be monitored and followed up. On further information item will be added to the next available agenda. **(AP – Clerk)**

O: A brief update on the request to remove debris on Hollowford Lane. Clerk has requested via HPBC process that the issue be resolved. Cllr Collins, in addition, will bring this to the attention of HPBC.  
*Standing orders suspended.*

Cllr Collins informed the Parish Council that the item of verge maintenance is on the agenda for the September meeting. It was requested that the Parish Council resend the email outlining the issues within Castleton. **(AP – Clerk)**

*Standing orders reinstated.*

P: An update on grit bin request from resident residing on Peveril Close was discussed. A Councillor visited the resident on a number of occasions to investigate and discuss the issue. There was some confusion as there appear to be two grit bins in the vicinity. One being some distance from the property the other next to the property being used for wood storage. Following investigation the grit bin with wood is the private property of a resident. It was put to the Parish Council that the existing grit bin owned by the Council would be difficult for the resident and other vulnerable residents in the area to use therefore another grit bin should be installed. Grit bin to be purchased. (Prop AD, 2nd SA, unan). **(AP – Clerk)**

Q: An update on rental of strip of land behind the burial ground was provided. After seeking legal advice and confirmation from the resident that the land had been vacated, a grazing licence was agreed. Agreement has been signed and payment received for part year. This matter has now been resolved.

R: No update on Events Diary was available.

S: As the Lead Councillor was not in attendance no update on Parish Council events for Residents, possibility of Repair Cafe event in conjunction with Edale Parish Council was available.

T: Councillors were advised that they need to attend a Code of Conduct Training session. Clerk to identify dates where courses are available. **(AP – all Councillors)**

Chair and Vice Chair wish to attend the Chair Training Course at a cost of £50.00 each. The Parish Council agreed to the training. (Prop NS, 2nd SA, unan).

U: Following a request from a restorative organisation called Remedi, the Parish Council were asked if they wish to hear more about the initiative. Remedi organise reparative activities for young people and adults across Derby City and Derbyshire, such as community clean ups, renovations, graffiti removal and environmental improvements. It was agreed that the organisers should be invited to the next Parish Council meeting to provide further information. Clerk to send invitation.

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|          | <p>(Prop JS, 2nd AS, unan). <b>(AP – Clerk)</b><br/> V: There were no urgent items required to discuss and/or resolve.</p>  |
| 08/07/23 | <p><b>Planning:</b><br/> A: The following applications were discussed, and the Clerk instructed to report the Council's views to PDNPA:<br/> <i>Cllr Stannard left the meeting</i><br/> i) NP/HPK/0323/0237 - The Hollies, How Lane, Castleton. Proposed storage outbuilding and proposed office building both ancillary to main dwelling house.<br/> In response to issues, queries being raised to the application, the owners of the property requested the following be read out at the meeting on their behalf as they could not be in attendance.<br/> “Dear Castleton Parish Council,<br/> In the interests of clarification and avoidance of further assumption and speculation.<br/> I would like to assure the residents of Castleton, Castleton Parish Council and resident 2 in attendance of the most recent parish meeting. Building work that has commenced at The Hollies How Lane Castleton is allowed under permitted development.<br/> I would encourage any person / persons to look at the planning website and regulations of permitted development before any further assumption and vexatious gossip.<br/> Those who know, will be aware that we have previously been wrongly reported to building enforcement and no evidence of work has, had, or will be started without permission.<br/> Should any of the residents or members of the Parish council like to visit the property, anytime that James or I are present at our home for further clarification or inspection please feel free to come and talk to us.<br/> Unfortunately, neither James or I are able to attend the July meeting due to being away for our annual family holiday, therefore I ask that this email is printed and read at the July meeting and documented in the minutes on our behalf.”<br/> <i>Standing Orders Suspended.</i><br/> Resident 5: Explained concerns remain, they are not confident that Peak Park inspections have been fully conducted. That substantial work has been carried out. The Parish Council were asked what actions have been taken on this item since the last meeting.<br/> Resident 6: Raised concerns as it was believed that the application had been passed under permitted development, that the building/extension was right to the borders and in addition a patio is to be laid. The Parish Council responded that they were to attend the planning council meeting this month where the application was to be discussed, that the original request had been amended in that the side extension had been removed. But as the application was removed from the planning committee meeting agenda there was a pause in the process. That they will however accept the offer provided by the property owners to visit and gain further understanding of the situation.<br/> <b>(AP – AD)</b><br/> <i>Cllr Stannard returned to the meeting</i><br/> <i>Standing Orders Reinstated.</i><br/> B: To note any planning decisions as notified by the Peak District National Park Authority:<br/> None this month</p> |
| 09/07/23 | <p><b>Correspondence and DALC Circulars:</b><br/> A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:<br/> i) DCC – Community News.<br/> ii) NALC – Bulletins, Newsletters, Events.<br/> iii) Public Sector Executive – Various.<br/> iv) Robert Largan (MP) - Various.<br/> v) Democratic Services – Agenda, Minutes, Parish Days.<br/> vi) HVCA – Newsletter.<br/> vii) DALC – Newsletter.<br/> The Parish Council advised that there was an interesting article relating to E Charging survey. Nominated Leads for Environment and Transport to study and if appropriate request item to be added to the next agenda.<br/> <b>(AP – JS, NS)</b></p>   |
| 10/07/23 | <p><b>Items for the Peveril Post:</b><br/> None this month. Next edition November.</p>  |
|          | <p>Meeting closed 8.30pm<br/> The next Parish Council Meeting will take place at 7.00pm on Thursday 28th September 2023 at The Village Hall, How Lane, Castleton.</p>   |