

## CASTLETON PARISH COUNCIL

### MINUTES OF ORDINARY MEETING: 29<sup>th</sup> June 2023, 7.00pm Village Hall, How Lane, Castleton

*These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its Monthly Parish Council meeting date to be confirmed.*

Signed ..... Chair of meeting

In attendance: Cllr. A. Darlington (Chair), Cllr. J. Simm (Vice), Cllr. S. Adshead, Cllr. M. Eyre, Cllr. J. Judge, Cllr. N. Spooner.

Also present: Clerk T. Dale, two members of the public.

Meeting commenced 7.00pm.

01/06/23	Apologies received from Cllr. J. Stannard, Cllr. J. Collins, Cllr. C. Farrell, PC Carl Davies.
02/06/23	Declarations of personal or pecuniary interests or requests for dispensations. None
03/06/23	<p>Reports:</p> <p>A: Clerk, prior to the meeting and issued with the agenda, gave a brief overview of the agreed principles to follow at Parish Council meetings agreed with the elected Councillors at an informal meeting held earlier this month. Clerk explained that the meetings are a formal event, that Councillors are summoned to the meeting. Above all respect should be given to each other when speaking and to the Chair of the meeting/s. Councillors should come prepared and raise hands when wishing to speak. All Councillors, residents, guests to adhere to the principles.</p> <p>B: County Councillor's Report: None this month. Council wishes attendance at the next meeting, Clerk to email expressing attendance is required. <b>(AP – Clerk)</b></p> <p>C: Borough Councillor's Report: In the absence of the Councillors, Clerk updated the council that the HPBC will be developing a new corporate plan, dates are not available at present. Should the Council have any priorities for the plan to let them know.</p> <p>With regards to a joint "Repair Café" event can the lead Parish Councillor arrange a meeting. <b>(AP – JJ)</b></p> <p>D: Police Report: In PC Carl Davies absence Clerk updated the Council on the crimes reported over the last month.</p> <p>07/06/23, Assault, Cross Street. Staff members of local cafe involved in physical altercation.</p> <p>17/06/23, Theft, The Old Coach House, The Stones. Engagement and Eternity rings stolen by unknown means from sink of guest house. No evidence to suggest any foul play here.</p> <p>22/06/23, Dog Causing Injury, Buxton Road. Male tourist is bitten to the rear of thigh by Labrador puppy. Owner of dog not identified.</p> <p>23/06/23 - 25/06/23, Criminal Damage, Ramblers Rest. Allegedly, local campers are using the car park as a toilet in the absence of facilities on a nearby site.</p> <p>Following the report Councillors were asked if there was anything to raise.</p> <p>i) Noise Pollution, there appears to be an increase in noise volumes from Motorcycles and Cars as they travel and rev up along main streets of Castleton. It is believed in some cases the vehicles have been illegally modified breaking the legislated sound volumes. The Council are seeking advice, would sound cameras be a possibility or signage, what assistance can be offered?</p> <p>ii) Further incidence of large vehicle travelling up Winnats Pass, unfortunately it wasn't possible to obtain photographic evidence.</p> <p>Clerk to update PC Davies <b>(AP – Clerk)</b></p> <p>E: Chair Report: The Chair thanked all candidates who had applied for the role of Parish Councillor and welcomes the new councillors to the Council. That she was looking forward to working with them and was optimistic that together the Council will work well and do their best for the Village.</p>
04/06/23	<p><b>Public Participation:</b></p> <p>Resident 1: No issues raised.</p>

	<p>Resident 2: The report on Parish Council meeting protocol was very welcome as past meetings had been conducted in a disorderly manner. Advising the Councillors to consider the role of the Clerk and the difficulties this behaviour can have and has had.</p> <p>Council responded: that these issues could have been raised at earlier meetings, that the issues had not been disseminated therefore several councillors were not aware that behaviours at meetings had been a cause of concern.</p> <p>Resident responded: That the rules on how to conduct oneself at meeting have always been available and should have been adopted.</p> <p>Council responded: That they could not accept all problems raised but as reported by the Clerk we have agreed a way forward, in conjunction with the Clerk, for future meetings that the Council feels fit for purpose. That it was now time to draw a line under this issue and move.</p>																														
05/06/23	<p><b>Minutes of Last Meeting and Matters Relating Thereto:</b></p> <p>A: The minutes of the previous Parish Council meeting held on 22nd May 2023 were then considered, the minutes were approved following a minor adjustment. (Prop JJ, 2nd ME, unan).</p> <p>B: There were no matters to discuss relating to the minutes of the last meeting.</p>																														
06/06/23	<p><b>Finance:</b></p> <p>A: The Council’s monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, signed at the end of the meeting:</p> <table><tr><td></td><td>Current Account</td><td>NS&amp;I</td></tr><tr><td>Balance brought forward 01/04/23</td><td>14,397.58</td><td>18,528.58</td></tr><tr><td>Total Income</td><td>7,187.00</td><td>0.00</td></tr><tr><td>Total Expenditure</td><td>2,985.95</td><td>0.00</td></tr><tr><td>Balance</td><td>18,598.63</td><td>18,528.58</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Last Statement Balance 15/06/23</td><td>18,923.63</td><td>18,528.58</td></tr><tr><td>Less un-presented cheques</td><td>405.00</td><td>0.00</td></tr><tr><td>Add uncleared deposits</td><td>80.00</td><td>0.00</td></tr><tr><td>Available Balance 27/06/23</td><td>18,598.63</td><td>18,528.58</td></tr></table> <p>B: To approve and instruct the payment by cheque of presented invoiced items including the following:</p> <ul style="list-style-type: none"><li>i) T. Dale – Clerk’s salary, allowance – <u>£439.13</u></li><li>ii) Valley Landscape (Derbyshire) Ltd – Grounds Maintenance – <u>£462.00</u></li></ul> <p>Amount corrected from that shown on the agenda.</p> <p>In additional the following late submission</p> <ul style="list-style-type: none"><li>iii) D. Shoult – Reimbursement for annual Microsoft subscription - £59.99</li></ul> <p>C: To note income and receipts of the Council.</p> <ul style="list-style-type: none"><li>i) Thompson – Burial Ground – £80.00</li></ul> <p>The above payments and receipts were agreed. (Prop AD, 2nd JS, unan).</p>		Current Account	NS&I	Balance brought forward 01/04/23	14,397.58	18,528.58	Total Income	7,187.00	0.00	Total Expenditure	2,985.95	0.00	Balance	18,598.63	18,528.58				Last Statement Balance 15/06/23	18,923.63	18,528.58	Less un-presented cheques	405.00	0.00	Add uncleared deposits	80.00	0.00	Available Balance 27/06/23	18,598.63	18,528.58
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07//06/23	<p><b>Council Matters:</b></p> <p>A: It was agreed, to set a date prior to the next Parish Council meeting, for an informal brainstorming meeting to identify and assign roles/Council Leads for the Parish Council, including:</p> <ul style="list-style-type: none"><li>i) Finance</li><li>ii) Grounds Maintenance</li><li>iii) Burial Ground</li><li>iv) Communications</li><li>v) Village Events</li><li>vi) Environment</li><li>vii) Transport</li></ul> <p>List not exhausted.</p> <p>B: It was agreed to set a date prior to the next Parish Council meeting, for an informal brainstorming meeting identifying elements to be included in a draft three-year plan to be sanctioned at the next Parish Council meeting. All Councillors to consider ideas to table in advance of the informal meeting. Following the meeting arrangements to be agreed for a village consultation seeking views from residents. Ideally a three-year plan to be finalised before November when work on set budget commences.</p> <p>C: An update from TEE Group was provided via a written document circulated and posted with the agenda</p>																														

prior to the meeting. The council were advised of the following:

To engage and raise awareness a Travelling Light lead from HVCA will be attending the community café group on the 19<sup>th</sup> July.

A request to the Council to lobby support for the project, to improving local transport links a letter from the Council should be send to bus companies and other key stakeholders. In principle this action was agreed. However prior to resolution a list of all organisation/bus companies etc should be produced along with a draft communication/letter to be presented to the council. **(AP – JS, NS)**

In support of the above, and capability of such a project, a seasonal bus service known as “Breezer Bus”, which is linking arrival trains from Manchester and Sheffield to Hope to the bus timetable which travels onwards towards Castleton and Baslow.

Regarding events, the request continues for a “Repair Cafe” continues (see item Q below), a date for an e-bike event to be agreed and arranged liaising with Cllr. C. Farrell. **(AP – JS)**

D: Following on from a recent announcement of a donor providing finance to the running of Visitor Centres the closures are now on hold for 3 years. At this stage there is nothing for the Council to action.

E: No update on parking/traffic issues in the Village to include Transport and Commercial Satnav guidance has been received. It was agreed to revisit all the issues previously raised to confirm/identify if they are still relevant. It was also agreed to separate out each query/issue as currently encompassing altogether can be confusing. Depending on the outcome of this exercise agreement on next steps will be sought. **(AP – AD, Clerk)**

F: The Council were advised that the Parish Councils Facebook page is now back up and running. Chair thanked Cllr. J. Judge for work done on this. Parish Council communication to be included in the brainstorming exercise items A and B above. All Councillors with access to Facebook like Council Facebook page **(AP - All)**

G: No update on repairs to Furlong off How Lane, Councillor to check, if not repaired Clerk to chase for a completion date. **(AP – AD, Clerk)**

H: Council were made aware that the 2023 funding allocated for the maintenance of public footpaths and bridleways is now available with a deadline of July to submit an initial indication of a claim.

I: It was discussed and agreed that Dirty Lane needed cutting back, with this being the priority for the PROW 2023 scheme this year. Clerk to contact Valley Landscape for a quote and submit initial indication of a claim. **(AP – Clerk)**

J: There was no update on the identifying all roads/parking bays that require white lines to be reinstated. There was some confusion as to what was required. Cllr. N. Spooner and Cllr. J. Judge to lead. A map will be obtained, the lead councillors will designate areas to be reviewed by other councillors, to compile a comprehensive list along with photographic evidence to be forwarded by the Clerk to Highways. **(AP – NS, JJ, ME, SA, Clerk)**

K: Even though this item has been chased there is no update on request for reinstalment of waste bin at Arthurs Way. Clerk to chase again. **(AP – Clerk)**

L: A brief update on request to remove debris on Hollowford Lane was given by the Clerk on behalf of Cllr. Collins. Cllr Collins raised the issue of verge maintenance at the HPBC meeting. However Hollowford Lane was not specifically mentioned. Further updates to be provided.

M: The requests for a grit bin to be sited on Peveril Close was discussed, the council were made aware that there is a grit bin in place by the double garages. Clerk suggested that a Councillor visit the elderly resident as they may not be aware of the bin or that it could possibly be the distance to the bin that is the issue. If the latter, resident could be reassured that this year we will have snow wardens who will grit the area for them. **(AP – SA)**

N: A discussion took place following an issue regarding a Sycamore Tree at a field edge shedding flowers and sap over the resident’s garden. Clerk previously advised the resident that they need to contact HPBC to establish if it has a TPO and advised that as it is likely to be in a conservation area an action would need to be authorised by them. Whilst the Council had sympathy with the resident it concluded that the Clerk was correct and that this is not within the Parish Council permitted legal responsibilities. Alternatively the resident could contact the landlord to take this up on their behalf. Clerk to notify resident of outcome. **(AP – Clerk)**

O: Clerk updated the council on legal advice sought concerning rental of a strip of land behind the burial ground. The advice given was that providing a grazing licence for a portion of the year would protect the Council from any ownership claims. However before offering the licence, confirmation must be sought that the land had been vacated prior to the commencement of the grazing licence. And again confirmation of vacating the land on expiry of the licence. **(AP – Clerk)**

P: There was no update on the Events Diary. To note for future any councillors that become aware of any

	<p>events to notify the Events Lead Councillor. <b>(AP - All Councillors, Clerk)</b></p> <p>Q: Update on Parish Council events for Residents of a Repair Cafe event in conjunction with Edale Parish Council still to be arranged. Meeting with Cllr. J. Collins to be organised. <b>(AP – JJ)</b></p> <p>R: There were no urgently items required to discuss and/or resolve.</p>
08/06/23	<p><b>Planning:</b></p> <p>A: The following applications were discussed, and the Clerk instructed to report the Council's views to PDNPA:</p> <ul style="list-style-type: none"> <li>i) NP/HPK/0623/0617 - Land at Furlongs Farm, Furlong Lane, Castleton. Proposed agricultural building to house and lamb sheep and to store fodder and implements. – <b>No Objection</b></li> <li>ii) NP/HPK/0323/0237 - The Hollies, How Lane, Castleton. Proposed storage outbuilding and proposed office building both ancillary to main dwelling house.</li> </ul> <p>The Council, shortly prior to the meeting, were advised of some changes to the planning request. However the changes were unclear.</p> <p><i>Standing Orders Suspend.</i></p> <p>Resident 2: Explained concerns to the Council in that work on the proposed building had already started without permission. The proposal would impact on the privacy of neighbours and not be in keeping with the surrounding buildings.</p> <p>Councillors raised that the plans were ambiguous and that the size/structure of the building could be used as a holiday let in the future.</p> <p>Clerk to contact planning to raise these concerns and seek further clarification on changes to the original request. <b>(AP – Clerk)</b></p> <p><i>Standing Orders Reinstated.</i></p> <p>B: Licensing Applications 12.6.23 - 22.6.23</p> <ul style="list-style-type: none"> <li>i) 21.06.23- Castleton Rotary Centre - Wedding 01.07.2023 – <b>No Objection</b></li> </ul> <p>C: To note any planning decisions as notified by the Peak District National Park Authority: None this month</p>
09/06/23	<p><b>Correspondence and DALC Circulars:</b></p> <p>A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:</p> <ul style="list-style-type: none"> <li>i) DCC – Community News, Parish, and Town Council Liaison Forum., Minutes from the High Peak and Hope Valley Community Rail Partnership.</li> <li>ii) NALC – Bulletins, Newsletters, Events, Star Council Awards 2023, Chief Executive Bulletin.</li> <li>iii) PPPF – Bakewell Public Meeting, Parish Nomination/Ballot.</li> <li>iv) Public Sector Executive – Various.</li> <li>v) PDNPA – Update on PDNPA Planning Service, Spring Bulletin, Save the Day Parishes Day 7<sup>th</sup> October, The National Park Management Plan.</li> <li>vi) Robert Langan (MP) - Various.</li> <li>vii) Democratic Services – Various</li> <li>viii) DALC – Newsletter.</li> <li>ix) Other - Mobile Physiotherapy Services AGM, Police and Crime Commissioner Letter issue 3, Peak Cluster Project.</li> </ul> <p>Councillors were asked to consider attending the following meetings which could be of interest/beneficial to the Council.</p> <ul style="list-style-type: none"> <li>i) DCC – meeting being held on the 18<sup>th</sup> September 2023, 5:00pm at Matlock.</li> <li>ii) PDNPA – Parishes Day being held on Saturday 7<sup>th</sup> October 2023.</li> <li>iii) PDNPA – Advised the National Park Management Plan is of interest.</li> <li>iv) NALC – Events, training dates for Councillor essential, Chair courses and code of conduct training to be obtained and shared with the council in view of agreeing for councillors to attend.</li> <li>v) Peak Cluster Project meeting to be held in July (w/c 9<sup>th</sup>).</li> </ul>
10/06/23	<p><b>Items for the Peveril Post:</b></p> <p>Deadline for articles for the next addition mid-July. A draft article to be written and circulated for views/additions to councillors and Clerk. <b>(AP – AD, JS)</b></p>
	<p>Meeting closed 8.16pm</p> <p>The next Parish Council Meeting will take place at 7.00pm on Thursday 27<sup>th</sup> July 2023 at The Village Hall, How Lane, Castleton.</p>