

CASTLETON PARISH COUNCIL
NOTICE OF ANNUAL PARISH COUNCIL MEETING: 26th May 2022
Following the Annual Parish Meeting at 6.30pm, Village Hall, How Lane, Castleton.

Dear Councillor,

You are summoned to attend the Annual Parish Council meeting of Castleton Parish Council to be held following the Annual Parish Meeting on Thursday 26th May 2022 in the Village Hall, How Lane, Castleton, for the purposes of transacting the business below:

T. Dale

Mrs T. Dale, 20/05/22

01/05/22	<p><u>New Council:</u></p> <p>A: For the existing Chair of Council to stand down and for a new Chair of the new Council to be elected by the Members present, and for the person duly nominated and elected to make any necessary arrangements for the handing over of the Chain of Office, keys and any appropriate official documents, papers, etc.</p> <p>B: For the existing Vice-Chair of Council to stand down and for a new Vice-Chair of the new Council to be elected by the Members present.</p>
02/05/22	To consider accepting any apologies for absence.
03/05/22	To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.
04/05/22	<p><u>Annual Review of Policies and Documents:</u></p> <p>To review and discuss existing policies and documents and resolve to adopt or amend where and as necessary (at this or in subsequent meetings or via appointment of appropriate Committees:</p> <ul style="list-style-type: none"> i) Standing Orders ii) Financial Regulations iii) Code of Conduct iv) Burial Ground Policy and fees v) Equal Opportunity Policy vi) Data Protection Policy vii) Freedom of Information Policy viii) S.137 Policy ix) Complaints Procedure
05/05/22	<p><u>Annual Review of Inventory of Land, Buildings and Other Assets:</u></p> <p>A: To review and update the Asset Register. To record all property and land owned by the Council and its location, extent, plan, purchase details, nature of interest, tenancies granted, rents payable and purpose for which held.</p>
06/05/22	<p><u>Council Ordinary Meetings:</u></p> <p>To confirm that the Council shall continue to hold its Ordinary Meetings in the Castleton Village Hall (or such other place as specified on the agenda for the appropriate meeting) commencing at 7pm on the last Thursday of every calendar month excepting August and December (*unless this be required to be changed by law or public holiday).</p>
07/05/22	<p><u>Reports:</u></p> <p>To receive, consider and discuss:</p> <ul style="list-style-type: none"> A: Chairman's Report B: County Councillor's Report C: Borough Councillors' Report D: Police Report.

08/05/22	<p>Public Participation: A period of not more than 15 minutes will be allowed for members of the public to speak to the meeting in respect of items upon the agenda (In accordance with Standing Orders).</p>																																	
09/05/22	<p>Finance: A: To note the Council’s monetary assets in the following accounts: i) National Westminster Bank Current Account ii) National Savings Investment Account</p> <table><tr><td></td><td>Current Account</td><td>NS&I</td></tr><tr><td>Balance brought forward 01/04/21</td><td>13,458.21</td><td>18,511.35</td></tr><tr><td>Total Income</td><td>7,194.50</td><td>0.00</td></tr><tr><td>Total Expenditure</td><td>1,228.09</td><td>0.00</td></tr><tr><td>Balance</td><td>19,424.62</td><td>18,511.35</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Last Statement Balance 15/05/22</td><td>19,979.18</td><td>18,511.35</td></tr><tr><td>Less un-presented cheques</td><td>554.56</td><td>0.00</td></tr><tr><td>Less this month’s payments</td><td>0.00</td><td>0.00</td></tr><tr><td>Add uncleared deposits</td><td></td><td>0.00</td></tr><tr><td>Available Balance 26/05/22</td><td>19,424.62</td><td>18,511.35</td></tr></table> <p>B: To approve and instruct the payment by cheque of presented invoiced items including the following: i) A. Hulbert – Valley Landscapes (Derbyshire) - <u>£228.00</u> ii) Castleton Village Hall – 3 hours hire for April 2022 meeting - <u>£30.00</u> iii) T. Dale – Clerk’s salary, allowance - <u>£302.85</u> iv) S. Hayes – Printing of fliers, inviting residents to Jubilee Celebration - <u>£10.00</u> v) Hiscox Insurance Company Limited – Insurance - <u>£449.44</u> vi) John Marriott – Internal Audit - <u>£100.00</u> vii) HMRC – Employer payment - <u>£5.00</u></p> <p>C: To note income and receipts of the Council. i) HPBC – Precept - £6,744.50 ii) HPBC – Jubilee Celebration Funding - £450.00</p> <p>D: For the Chair of the meeting to agree and sign the latest current account bank statement and RFO’s bank reconciliation.</p> <p>E: To consider, agree Certificate of Exemption of the Annual Governance and Accountability Return - form 2.</p> <p>F: To consider and sign Section 1 of the Annual Governance and Accountability Return Part 3 – Annual Governance Statement 2021/22.</p> <p>G: To consider and sign Section 2 of the Annual Governance and Accountability Return Part 3 – Accounting Statements 2021/22.</p>		Current Account	NS&I	Balance brought forward 01/04/21	13,458.21	18,511.35	Total Income	7,194.50	0.00	Total Expenditure	1,228.09	0.00	Balance	19,424.62	18,511.35				Last Statement Balance 15/05/22	19,979.18	18,511.35	Less un-presented cheques	554.56	0.00	Less this month’s payments	0.00	0.00	Add uncleared deposits		0.00	Available Balance 26/05/22	19,424.62	18,511.35
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10/05/22	<p>Items arising from Annual Parish Meeting: To consider, discuss and as appropriate resolve to instruct or take further action upon any items raised or brought to the Council’s attention at the Annual Parish Meeting held immediately prior to this Council meeting.</p>																																	
11/05/22	<p>Council Matters: A: A brief update from Tee group, Castleton code and feedback from the Ecar event taken place on the 23rd May. B: To consider and update arrangements for the Jubilee Celebrations. C: To discuss concerns raised regarding Holiday Home. D: Brief update on Land use meeting.</p>																																	

	E: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) issues which merit the Council's attention.
12/05/22	<p><u>Condition of Village:</u></p> <p>A: To discuss, review the issues regarding dog fouling.</p> <p>i) The signage on Market Place Triangle.</p> <p>ii) Issue on the War memorial</p> <p>iii) Signage – wording etc.</p>
13/05/22	<p>Planning:</p> <p>A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on www.peakdistrict.gov.uk including:</p> <p>i) NP/HPK/0522/0640 - Losehill Farm, Unnamed Road from Squires Lane to White Lea Farm, Castleton. - Erection of a single storey extension</p> <p>B: To note planning decisions as notified by Peak District National Park Authority.</p> <p>None received this month.</p>
14/05/22	<p><u>Correspondence & DALC Circulars:</u></p> <p>To note, receive updates and discuss, if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <p>i) DCC – Community News</p> <p>ii) NALC – Bulletins, Events, Newsletter, Star Council Awards 2022 Local Elections 2022</p> <p>iii) HVCA – Newsletter</p> <p>iv) HPBC – Agenda</p> <p>v) Public Sector Executive – Along the green brick road to carbon neutrality, Net Zero Government, Transport Public Procurement, Developing Renewable Energy Projects</p> <p>vi) Citizen Advice – Annual Impact Report</p> <p>vii) PDNP – News</p> <p>viii) Kier Highways Solutions – DCC roadworks in your area</p> <p>ix) DALC – Newsletter</p> <p>x) Robert Largan MP – Dogs, Roadworks, Prince Charles and Bus stops</p>
14/05/22	<p><u>Items for Peveril Post:</u></p> <p>No issue next month</p>

The date of the next Ordinary Meeting of the Council will be on Thursday 30th June in the Village Hall, Castleton, at 7pm.

Mrs T. Dale, Clerk to Castleton Parish Council
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Tel/Txt: 07703 514551