

# **CASTLETON PARISH COUNCIL**

## **MINUTES OF ORDINARY MEETING: 30<sup>th</sup> July 2020, 7pm**

### **NB Meeting was held remotely using "ZOOM", to comply with current Covid-19 regulation**

*These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 24<sup>th</sup> September 2020.*

Signed ..... Chair of meeting

In attendance: Cllr. N. Topping (Chair), Cllr. A. Darlington, Cllr. B. Moorhouse, Cllr. N. Spooner, Cllr. J. Bradley

Also present: Clerk – Mrs. D. Shoults, Ms. J. Simm, HPBC Cllrs J. Collins, C. Farrell.

Meeting commenced 7.03pm.

01/07/20 Apologies were received from Cllr. N. Garrow and PCSO W. Brockett.

07/07/20

#### **Council Matters**

A) (This item was brought forward to the beginning of the meeting)

Cllr. Darlington introduced Jane Simm, who was unanimously co-opted to the position of Parish Councillor. (Prop NT, 2<sup>nd</sup> AD)

Clerk to obtain forms already signed by new Cllr. Simm, and ensure all required forms are in order, to complete the co-option process.

02/07/20

No declarations of personal or pecuniary interests or requests for dispensations were received from members. No items to be discussed.

03/07/20

#### **Reports:**

A: County Councillor's Report: None.

B: Borough Councillors' Report: HPBC Cllr. Collins reported

- No pavement licences have yet been applied for, within Hope Valley.
- Counting of ash trees on HPBC land has begun.

and updated councillors on the HV Climate Action group's current work on trying to improve cycling and walking provision, with the aim of managing traffic better within the local villages.

The recent HV Travel Survey has received around 470 responses initially, and it is hoped to extend it.

Cllr. Topping thanked HPBC Cllrs. Farrell and Collins for their ongoing help and support, and their work on, for example, parking problems, toilets, and the bus terminal eyesore.

C: Police Report: PCSO Brockett sent a written report, including:

Requesting the HPBC's Central Parking Enforcement Team to spend more time in the area, particularly at weekends, and encouraging the public to contact them, as the enforcers, where there are problems.

The Police have recently ticketed 12 vehicles on the double white lines at the end of the village towards Hope, having previously visited residents to give them a chance to move their vehicles.

PCSO Brockett reported there have been 2 crimes in Castleton, over the past 4 weeks, one being criminal damage to a car, the other an assault.

There followed a discussion on the wider issue of traffic and parking management, particularly as the village is experiencing more visitors, and increased vehicle numbers than usual, since the easing of lockdown measures began, as many would normally be

holidaying abroad.

Following up the Climate Action group's plan to reduce emissions by encouraging active travel, and a "Park and Ride" shuttle from Hope, it was agreed that more confidence is needed in public transport, whilst managing the Covid-19 situation and, again, stressing that local trains and buses must be better coordinated.

Cllr. Bradley brought up the possibility of relaxing the restrictions (currently 28 days/year) for people to allow parking in their fields. This would help with parking on busy weekends and would be a planning matter.

HPBC Cllr. Collins advised that the HV Climate Action Group are working with DCC and PDNPA to provide more appropriate bus timetables, but that limited funding is an issue, and services must be used!

Cllr. Topping reiterated that participation in the HV Transport Group would be useful.

Cllrs. Simm, Spooner and Darlington will arrange to discuss August 20<sup>th</sup>.

D: Chair's Report: Cllr. Topping's recent work and correspondence are covered elsewhere.

04/07/20

**Public Participation:** There were no residents present.

*HPBC Cllrs. Farrell and Collins left the meeting.*

05/07/20

**Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Parish Council meeting held on 25<sup>th</sup> June 2020 were considered. The Minutes were then approved. The Chair will collect from the Clerk 3<sup>rd</sup> August, and sign as true and accurate records of those meetings (prop BM, sec NS, unan)

B: There were no matters to discuss relating to the minutes of the last meeting.

06/07/20

**Finance:**

A: The Council's monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, both to be signed upon collection 3<sup>rd</sup> August.

	Current Account	NS&I
Balance brought forward 01/04/20	11,355.41	24,673.44
Total Income	13,555.00	0.00
Total Expenditure	8,472.78	6,318.00
<b>Balance</b>	<b>16,437.63</b>	<b>18,355.44</b>
<b>Last Statement Balance 15/07/20</b>	16,427.63	18,355.44
Less un-presented cheques	0.00	0.00
Less this month's payments	0.00	0.00
Add uncleared deposits	10.00	0.00
<b>Available Balance 30/07/20</b>	<b>16,437.63</b>	<b>18,355.44</b>

B: Resolved to pay following invoiced items by cheque (prop BM, 2<sup>nd</sup> JB, unan):

i) A. Darlington – reimbursement of Zoom subscription for hosting annual meetings - £14.39

ii) G. Johnson – Maintenance of Council areas/purchased materials, June/July 2020 - £423.86

iii) Valley Landscapes – Burial Ground Maintenance June/July 2020 - £432.00

iv) D. Shoults – Clerk's salary, allowance, expenses 18/6/20-22/7/20 - £341.00

C: Resolved to note there were no income or receipts of the Council this month.

D: Councillors noted transfer of £3,499.00 from NS&I to NatWest current account.

E: Resolved to authorise cheque for £200.00 to Val Burgess, who has paid the Peveril Post

printing costs for the July edition. Clerk will check with Val if she is happy to continue with this arrangement.

07/07/20

### **Council Matters**

A: New Councillor – carried out at start of meeting.

B: Cllr. Darlington advised that the Grounds Maintenance invitation to tender, previously circulated, is complete, and that the new contract will cover 1<sup>st</sup> January-31<sup>st</sup> December 2021.

A few minor amendments were highlighted, also the new options of tendering for:

1. The whole village, as previously
2. The Burial Ground
3. All Council areas other than Burial Ground.

Cllr. Darlington reported that the interim contractors are doing a great job so far, and that both sets are happy to continue to 31<sup>st</sup> December 2020.

The upkeep of the Burial Ground planters will become part the contract.

Clerk to arrange putting out to tender in September, with the decision to be made at the November meeting.

C: There were no objections to the proposals for the Ultra-X marathon, 19-20<sup>th</sup> September.

D: Councillors discussed potential locations for allotments, in the event of the Council being approached with future requests.

E: Cllr. Spooner suggested a meeting in August to gather information about the Traffic calming proposals (10/06/20), and that aims must be prioritised to benefit the village. Cllr. Simm reminded that Nick Bromley would be happy to discuss further with councillors, and that the funding from DCC is available, but has competition.

Cllr. Topping noted that applications for funding must come from Parish Councils, and suggested reviewing findings in September.

F: Resolved to note Data Protection Policy updated to 2018 Act.

G: Resolved to agree updated Asset Register. Chair to collect from Clerk on Monday, for signing.

H: Cllr. Topping advised that the plans for the HVVendors are currently undecided.

J: Having spoken at length with other councils, Cllr. Topping discussed difficulties in achieving compliance with upcoming website accessibility regulations. It was decided to approach the DALC team for guidance and seek assistance from a local website design specialist.

K: The Clerk had provisionally booked 2 delegates onto the DALC Risk Assessment training course (August 12<sup>th</sup>, via Zoom) Cllrs. Topping and Simm will attend.

08/07/20

### **Condition of the Village**

A: Covered earlier in the meeting (07/07/20 A)

B: Cllr. Topping advised that the HPBC toilets are now open. The area in front, also HPBC-owned, remains a mess at the time of the meeting.

C: Cllr. Darlington drew attention to the need to replace the Council's bench in the Burial Ground. Clerk to add to September agenda.

Cllr. Moorhouse noted the 2 Goosehill benches need more paint and will progress this.

09/07/20

### **Planning**

A: The following planning application was previously circulated, the 28-day consultation period (exp 23/7/20) took place between meetings:

- i) NP/HPK/0520/0399 – Spital Buildings, How Lane, Castleton – Listed Building consent – Proposed residential conversion, repair, consolidation and conservation of the L-shaped barns and detached annexe building. Residential occupation of the existing ruinous mill building, including reconstruction of lost fabric, repairs,

consolidation, and conservation of the historic fabric. All to create four-bedroom residence and detached single bedroom annexe.

Cllr. Moorhouse explained that the proposed plans are a rework of an original plan to improve the Spital Buildings.

Councillors agreed that they would have had no objections to the amended plans.

B: There were no planning decisions as notified by the PDNPA this month.

10/07/20

### **Correspondence and DALC Circulars**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) NALC – Various updates, guidance, advice, risk management eg open spaces – Cllr. Darlington noted that the committee has displayed a notice at the Playing Fields.
- ii) DALC – July Newsletter
- iii) DALC – Notes and updates from Clerk and Chair meetings.
- iv) HPBC Councillors – updates including pavement licences, parking.

The councillors discussed the proposal for a Castleton email group, put forward by residents. Clerk to add to September agenda.

The councillors have had circulated a detailed proposal for a cycling event planned for Sunday October 31<sup>st</sup> 2021, to include closure of Winnats Pass from 8am-2pm for a 10am-12noon event)

Whilst it was noted that Winnats is an iconic cycle challenge, the timing (Sunday of half term) is likely to be harmful to the village and that, from experience, management on the day can be unsatisfactory. 6 hours' closure on what is invariably a busy day, would be very disruptive.

Cllr. Topping will draft a response for the Clerk to forward to the event organiser, to voice the Council's concerns.

11/07/20

### **Items for the Peveril Post**

No Peveril Post until autumn.

### **Meeting closed 8.50pm**

**The following ordinary meeting of the Council will take place on Thursday 24<sup>th</sup> September, at 7pm, The Village Hall, How Lane, Castleton, or via remote Zoom meeting, if Covid-19 restrictions still in place.**