

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 26th November 2020, 7pm **Meeting was held remotely using "ZOOM"**

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 28th January 2021.

Signed Chair of meeting

In attendance: Cllr. N. Topping (Chair), Cllr. A. Darlington, Cllr. B. Moorhouse, Cllr. N. Spooner, Cllr. J. Bradley, Cllr. J. Simm

Also present: Clerk – Mrs. D. Shoults, HPBC Cllr. C. Farrell, DCC Cllr. J. Perkins.

Meeting commenced 7.01pm.

01/11/20 Apologies were received from Cllr. N. Garrow, HPBC Cllr. J. Collins.

02/11/20 No declarations of personal or pecuniary interests or requests for dispensations were received from members for any items to be discussed.

03/11/20 **Reports:**

A: County Councillor's Report: None.

B: Borough Councillors' Report: HPBC Cllr. Farrell confirmed the latest news that High Peak is to move into Covid Tier 3 from 3rd December, after National Lockdown ends, to be reviewed 16th December. Cllr. Topping highlighted the need to respond to the difficulties being experienced by local businesses and residents and to work out how the Parish and Borough Councils can support them through this next Tier phase.

HPBC Cllr. Farrell has spoken to Highways England regarding the A57 Link Roads/Mottram Bypass application, and believes Castleton is unlikely to be affected. Cllr. Farrell encouraged participation in the Peak Park's survey, taking place ahead of the local planning reviews.

C: Police Report: None.

D: Chair's Report: Cllr. Topping's work has been circulated by email this month.

04/11/20 **Public Participation:**

There were no members of the public present.

05/11/20 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Parish Council meeting held on 29th October 2020 were considered. The Minutes were then approved. The Chair will collect from the Clerk next week, and sign as a true and accurate record of the meeting. (prop AD, 2nd BM, unan)

B: There were no matters to discuss relating to the minutes of the last meeting.

06/11/20 **Finance:**

A: The Council's monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, both to be signed upon collection from the Clerk.

	Current Account	NS&I
Balance brought forward 01/04/20	11,355.41	24,673.44
Total Income	18,848.00	0.00
Total Expenditure	13, 118.18	6318.00

Balance	17,085.23	18,355.44
Last Statement Balance 13/11/20	17,253.23	18,355.44
Less un-presented cheques	168.00	0.00
Less this month's payments	0.00	0.00
Add uncleared deposits	0.00	0.00
Available Balance 26/11/20	17085.23	18,355.44

B: Resolved to pay following invoiced items by cheque (prop BM, 2nd JB, unan):

- i) A. Hulbert – Valley Landscapes – balance of incorrectly calculated Oct. invoice - £10.00.
- ii) A. Hulbert – Valley Landscapes – Burial Ground Maintenance Nov. 2020 - £72.00.
- iii) The Air Ambulance Service – One-off donation (resolved 07/10/20F) - £250.00.
- iv) S. Hayes – printing costs – Covid Lockdown Flyer - £17.00.
- v) D. Shoults – Clerk's salary, allowance, expenses, 22/10/20-18/11/20 - £337.86.
- vi) LEAN3D Ltd – Vinyl stickers for village litter bins - £123.60.

C: The Clerk reported that neither of the offers presented as options for the incentivised Business Banking Switch were available to a Parish Council, and therefore could not be progressed.

Cllr. Darlington will (again!) try to resolve the ongoing signatory updates with NatWest.

D: Noted there were no income or receipts of the Council this month.

07/11/20

Council Matters

G: Cllr. Topping moved the item forward to advise Councillors he is awaiting the Grounds Maintenance contract decision before finalising the draft budget for next year. In addition, he encouraged Councillors to forward suggestions for projects next year. The budget must be agreed at the January meeting.

A: Grounds Maintenance Contract – The Councillors considered and discussed the 6 tenders received, having been collated, analysed and pre-circulated by Cllr. Darlington.

Resolved to award the contract as follows:

Burial Ground (area A) – Valley Landscapes (prop NT, 2nd NS, unan)

Other Areas (areas B-E) – G and P Johnson (prop NT, 2nd BM, unan)

Cllr. Darlington reminded that allowance in the budget for extras (materials, additional maintenance of Burial Ground planters etc) should be made. Cllr. Topping thanked her for her work in the matter.

B: Allotments - Cllr. Bradley advised this will be revisited and reconsidered in the spring.

C & D: Cllr. Topping asked for the TEE report, discussion of the revised draft traffic and noise survey and Community Speed Watch proposal to be moved to the end of the meeting.

E: Resolved to donate £100 to Friends of Hope Station towards an additional picnic table. (prop JS, 2nd JB, unan). It was considered this is part of encouraging visitors to use the train, and promoting local walking routes, including to Castleton.

F: Ultra-X marathon 2021 – Agreed to further correspond with the Ultra-X organisers by initially forwarding Cllr. Topping's newly updated (and previously circulated) Guidance for Events Managers. It was suggested that a councillor could be allocated to work with them for any future plans.

G: Budget 2021-22 – previously covered

H: Cllr. Darlington outlined suggestions to assist and improve Parish Council communications with residents, as discussed in the recent “Lockdown Webinar”. These included: making more use of social media, short videos posted to update on Council activities;
dedicated Covid page on Village website;
a Council E-newsletter (Facebook =/or website) to include key actions.
It was agreed that, although the Covid situation is fast-moving, the TEE Group will investigate a poster to encourage correct mask-wearing, and a reminder to support local businesses.

J: Cllr. Topping advised that the Playing Fields tractor had been stored for winter. It was thought that the Council are responsible for insurance, and the Playing Fields for servicing. Clerk to check warranty for servicing requirements and timing.

08/11/20

Condition of the Village

A: After a discussion around the recent excellent work done by residents to clear the grid, gully and pipe down Millbridge, it was felt that it is now more under control, and that future flooding can be avoided if neighbours keep an eye on it and help to maintain.

Cllr. Topping will email thanks to the team of volunteers.

Cllr. Darlington asked about a recently exposed pipe at Spital Bridge. Councillors will query whose land it is.

B: Cllr. Moorhouse advised that the two benches on The Stones will need to be re-T-cutted in the spring, as it is too cold until then!

The new Burial Ground bench is in place, thanks to the help of Roger Thorpe and Peter Naylor.

C: Noted that the fly tipping on Buxton Road has been removed by HPBC. Cllr. Moorhouse added that a lot of it was garden waste and had been left at the side to rot down.

D: Rewilding – Cllr. Simm gave feedback on the recent Hope Valley meeting, at which Care4Castleton and Secret Gardens were also represented.

Topics included: The Playing Fields Committee working alongside Castleton School, to plant trees and create rewilding areas at the Playing Fields, and Castleton’s first “Green Roof”, thanks to Kate and Ian Stanyon.

Cllr. Simm said it is important to report back to HV Climate Action with what is happening in Castleton.

E: Cllr. Moorhouse has met with an alternative contractor, who could start making a new noticeboard by the end of January. Clerk to investigate previous price.

09/11/20

Planning

A: The following applications had both previously been discussed, as the deadline for comments was 26th November. There were no comments or objections to either.

i) NP/HPK/0920/0929 – Hope Cement Works –

Material unloading, and storage facility and associated importation of shale substitute kilnfeed material (ARM). This will also require the removal of a few elements of minor infrastructure and some vegetation.

ii) A57 Link Roads – Statutory Consultation.

B: There were no planning decisions as notified by PDNPA this month.

Noted that nothing has yet been seen regarding the SafariQuip application.

10/11/20

Correspondence and DALC Circulars

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) DALC – November Newsletter.
- ii) DALC – Point of Light 2020– noted many ideas to help Councils support communities
- iii) NALC – Chief Exec’s Bulletin (includes 6-point communication plan)
- iv) HPBC Councillors – Update on Covid-19 response & impact on service delivery.
- v) High Peak CVS – The View from the Peak – noted more ideas for supporting residents
- vi) Blythe House – Hospice Care Support during Covid-19. Cllr. Darlington will forward to Village website.
- vii) PDNPA – New funding to help more people from BAME communities enjoy the area.
- viii) PDNPA – Man charged with stealing peregrine falcon eggs in the Peak District.
- ix) PDNPA – Save the Date to Save the Planet (Big Christmas Give Challenge Dec.)
- x) Robert Largan MP /– various updates, inc. Vaccine Hope on the Horizon.
- xi) DCC – Newsletter, incs. Debunking mask-wearing myths. Clerk to pass to Village website.

07/11/20

Council Matters C & D

There followed a heated discussion regarding the revised Traffic and Noise Survey for residents. The Council failed to agree on the proposed content. Members of the TEE Group were unhappy with the response to their work on the revised questionnaire, and were unwilling to do further work until specific direction is forthcoming.

Various options were discussed but no decision was made.

Cllr. Darlington suggested that the Speed Watch proposal discussed in October could be included within any agreed survey.

11/11/20

Items for the Peveril Post

No edition this month.

Meeting closed 9.06 pm

The following ordinary meeting of the Council will take place on Thursday 28th January 2021, at 7pm, via remote Zoom meeting.