

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 24th June 2021, 7pm **Village Hall, How Lane, Castleton**

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its Annual Parish Council meeting on 29th July 2021.

Signed Chair of meeting

In attendance: Cllr. B. Moorhouse (Chair), Cllr. J. Bradley (Vice Chair), Cllr. J. Simm, Cllr. N. Topping, Cllr. N. Spooner, Cllr. A. Darlington, Cllr. J. Judge.

Also present: Clerk – Mrs. D. Shoults, DCC Cllr. N. Gourlay, HPBC Cllr. C. Farrell, PCSO M. Parkinson, 2 residents.

Meeting commenced 7.02pm.

01/06/21 No apologies were received.

02/06/21 No declarations of personal or pecuniary interests or requests for dispensations were received from members for any items to be discussed.

03/06/21 **Reports:**

A: County Councillor's Report: Recently elected DCC Cllr. Gourlay was welcomed to the meeting and reminded he had previously distributed details on the reporting of highways issues.

Advised that civil parking enforcement has switched from HPBC to DCC, and that parking infringements should be reported to parking@derbyshire.gov.uk, with accurate location and timings. (If dangerous, then to 101, Police)

Cllr. Topping thanked DCC for recently repairing local roads. Cllr. Darlington mentioned contact details for positive comments on roadworks, which is highways.hub@derbyshire.gov.uk.

B: Borough Councillors' Report: HPBC Cllr. Farrell touched on the increase in holiday lets, asking that HPBC be advised as, for example, owners need to pay business rates. Cllr. Topping has identified approximately 40 holiday lets or second homes in the village, pointing out that the distinction between the two is blurred. Cllr. Farrell confirmed that second homes are charged at 100% rate of Council Tax.

Agreed to seek advice from Robert Lorgan, initially at his MP's surgery.

C: Police Report: PCSO Parkinson reported 1 crime in the village within the past month, a public order offence. Other incidents were few, 3 fires, a domestic, a lost dog, though there has been an increase in bicycle thefts and burglaries in the surrounding area. He asked for the public to always report such crimes.

Cllr. Judge enquired about recent concerns over drones. Police had located the owner of a small drone which had been seen flying locally. The owner was aware of CAA Regulations, and no camera was attached to the drone. PCSO Parkinson mentioned that Winnats Pass is a no-fly zone.

D: Chair's Report: Cllr. Moorhouse, recently taken the post of Chair for the first time, plans to work closely with the Police, the DCC and HPBC councillors, and keep them up to date with what is happening in the village.

04/06/21

Public Participation:

Two residents attended to discuss the field adjoining their property being used as a car park

under the current law extending temporary use to 56 days per year.

Affecting 18 properties directly, residents are not aware in advance of which days this will happen. Their concerns include environmental impact, with cars idling, fumes directly entering gardens and homes, potential damage to mature trees, with vehicles parking on large roots, garden walls used as toilets, noise issues, taking of photos with the resulting loss of privacy etc. DCC Cllr. Gourlay suggested that, if a threshold of environmental nuisance is reached, legal action might be a possibility, and advised of a solicitor, Richard Buxton, specialising in environmental law, who has been approached by other Peak Park residents with similar problems.

Residents were encouraged to keep a diary and take pictures if necessary. Various possible solutions were discussed. It will be confirmed with the field owner that the necessary risk assessments and insurances are in place.

Cllr. Moorhouse concluded that, although the Council has investigated, to be repeatedly told nothing can be done, there are still constructive ideas to follow up.

Cllr. Farrell, PCSO Parkinson and two residents left the meeting.

05/06/21

Minutes of Last Meeting and Matters Relating Thereto:

A: The Minutes of the Annual Parish Council meeting held on 27th May 2021 were then considered.

The Minutes were then approved and signed by the Chair of the meeting (prop JB, 2nd AD, unan)

The Minutes of the Annual Parish Meeting were also approved (prop NT, 2nd JS, unan) although these will also appear on next year's agenda.

B: There were no matters to discuss relating to the minutes of the last meeting.

06/06/21

Finance:

A: The Council's monetary assets are shown below, and the Chair examined and approved the bank reconciliation and the latest current account statement, signed at the end of the meeting.

	Current Account	NS&I
Balance brought forward 01/04/21	12,682.59	24,673.44
Total Income	8,979.44	154.06
Total Expenditure	2,724.24	6318.00
Balance	18,937.79	18,509.50
Last Statement Balance 15/06/21	20,441.34	18,509.50
Less un-presented cheques	0.00	0.00
Less this month's payments	0.00	0.00
Add uncleared deposits	0.00	0.00
Available Balance 24/06/21	18,937.79	18,509.50

B: Resolved to pay following invoiced items by cheque (prop AD, 2nd JB, unan):

i) A. Hulbert, Valley Landscapes – Burial Ground Maintenance - £564.00 total (incs VAT £94.00)

(1. Mowing £216.00; 2. Supply/planting bulbs/compost in new planters £348.00)

ii) G. Johnson – Village areas grass cutting and maintenance - £302.42

iii) Castleton Village Hall – 3 hours hire for Annual Meetings 27/05/21 - £30.00

iv) DALC – 2 x Training courses @ £50, Cllr. Bradley - £100.00

v) J.S. Marriott & Co. – 2020-21 Accounts Internal Audit - £90.00

vi) D. Shoults – office, stationery, postage - £86.69 total

(1. Microsoft365 5/6/21-5/6/22- £59.99; 2. Castleton P.O.- £22.30– return SD of accounts for audit; 3. Castleton P.O.- £2.25-DCC ROW postage; 4. £2.15-Coach House Stores-envelopes)

vii) D. Shoults – Clerk's salary, allowance 21/5/21-17/6/21 - £340.72

viii) – Chris Bugg – Repairs to cobbles around War Memorial - £455.00
Two councillors had received compliments from residents for the new Burial Ground planters, including one of “stunning”!

C: There were no income or receipts of the Council this month.

D: Resolved to transfer 3 year VAT reclaim of £1,869.64 from current account to NS&I Investment Account (prop NT, 2nd JS, unan)

E: Noted Cllrs. Bradley and Simm are confirmed as signatories for NatWest current account.

07/06/21

Council Matters

A: Cllr Moorhouse confirmed the Clerk vacancy is being advertised through various channels, with 19th July as the deadline for applications.

B: Concerns over the increasing proportion of holiday lets was discussed. See 03/06/21B.

C: Councillors had corresponded with a resident regarding ownership of a parcel of land on Pindale road.

D: Agreed to use the 2021-22 DCC ROW Minor Maintenance Grant for improvements to the footpath through fields near Riding House Farm. Clerk to complete and send application.

E: The TEE Group requested final feedback for their draft Castleton Code poster by Monday 28th June. For display in local businesses the poster is designed to promote good behaviour and respect for the village. £100 from the High Peak’s post-covid “Welcome Back Fund” is provisionally promised, awaiting service agreement forms from HPBC. The TEE Group reported that feedback from businesses has so far been positive.

F: Cllr. Topping had met with the location manager for the planned filming of Red Gun on Cavedale 3rd September. The company are liaising with neighbouring residents re changing room requirements and parking issues and will keep the Council updated.

G: Resolved to adopt the following policies, subject to agreed amendments. Clerk to circulate prior to July meeting and present for signing at the meeting. (prop NT, 2nd JB, unan):-

i) Standing Orders ii) Financial Regulations iii) Code of Conduct v) Equal Opportunity Policy vi) Data Protection Policy vii) Freedom of Information Policy viii) S.137 Policy ix) Complaints Procedure x) Risk Assessment / Post Covid face-to-face meetings Risk Assessment xi) Privacy Policy xii) Records Retention Policy

NB Burial Ground Policy and Fees to be reviewed at July Meeting.

H: Cllr. Bradley to circulate draft for Council Facebook Policy for review July meeting.

J: Councillors have continued to investigate possible options for provision of allotments, but none have been suitable so far. It was suggested to contact Peak Park, owner of a potentially appropriate, currently unused piece of land near Spital corner.

08/06/21

Condition of the Village

A: The Parish Council wish to extend thanks to Rita Moorhouse, for cleaning up plastic litter (reported by a National Trust employee as being left by a wedding party) on and by the Old Road.

B: Cllr. Judge reported the dumping of full bin bags by the Millbridge bin. A resident is investigating.

09/06/21

Planning

A: The following applications were discussed, and the Clerk instructed to report the Council’s views to PDNPA:

i) NP/HPK/0221/0147 – 35, Weaving Avenue, Castleton –

Two storey side extension and rear single storey lean-to with internal remodelling –

NB consultation period had taken place between meetings. Clerk had submitted the Council’s comments to explain concerns with the application.

Cllr. Bradley noted another application, not yet officially received by the Clerk:
NP/HPK/0521/0585 – The Gables, How Lane, Castleton –
Change of use from domestic dwelling to a holiday let.

B: Resolved to note the following planning decisions, as notified this month by PDNPA:

i) NP/HPK/0321/0370 – Knowlegates Farm, Castleton –
Erection of a single storey, timber framed, glazed conservatory.

Granted, subject to conditions.

The Clerk apologised for omitting the following decision from the agenda. This was also noted.

ii) NP/HPK/0920/0848 – AdventureQuip, The Stones, Castleton –
Change of use from A1 shop to 2 holiday lets.

Refused.

10/06/21 **Correspondence and DALC Circulars**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) HV Climate Action – June 2021 Newsletter.
- ii) Robert Largan – various local updates inc Keep BBQs off our moors.
- iii) DALC – Meeting notes 2/6/21 (incs Code of Conduct Update).
- iv) NALC – Chief Exec. Bulletin.
- v) A resident – concerns regarding speeding cyclists and parking issues (The Stones)
(Clerk to notify resident once the email has been drafted and sent).

11/06/21 **Items for the Peveril Post**

Councillors to send brief update before the next deadline.

Meeting closed 8.45pm

The next Parish Council Meeting will take place at 7.00pm on Thursday 29th July 2021 at The Village Hall, How Lane, Castleton, followed by The Annual Parish Council Meeting.

UNADOPTED