

CASTLETON PARISH COUNCIL

NOTICE OF ORDINARY MEETING: WEDNESDAY 30th January 2020, 7PM at THE VILLAGE HALL, HOW LANE, CASTLETON

Dear Councillor,

You are summoned to attend a meeting of Castleton Parish Council to be held at 7.00pm on Thursday 30th January 2020 in The Village Hall, How Lane, Castleton, for the purposes of transacting the business below:

D. Shoults

Mrs D. Shoults, 24th January 2020

Clerk to Castleton Parish Council

Email: clerkrfc.cpc@gmail.com

NB Preceding the meeting, beginning 6pm, there will be a presentation by representatives from the Environment Agency, to update on the progress of the flood plan for Castleton.

01/01/20 To consider accepting any apologies for absence.

02/01/20 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.

03/01/20 **Reports:**

A: County Councillor's Report

B: Borough Councillor's Report

C: Police Report

04/01/20 **Public Participation:** Members of the public will be allowed to speak to the meeting upon items included in the Agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.

05/01/20 **Minutes of Last Meeting and Matters Relating Thereto:**

A: To consider for approval the Minutes of the Annual Parish Council meeting held on 27th November 2019, and for the Chair of this meeting to sign them as a true and accurate record of the meeting to which they relate.

B: To note, discuss, consider and instruct further upon if appropriate or necessary items previously discussed and requiring further attention if not included elsewhere on this Agenda.

06/01/20 **Finance:**

A: To note the Council's monetary assets: National Westminster Bank Current Account and National Savings Investment Account, and for the Chair of the meeting to examine, approve and sign the bank reconciliation and latest current account statements.

	Current Account	NS&I
Balance brought forward 01/04/19	12,184.41	24,477.62
Total Income	12,370.00	0.00
Total Expenditure	9296.41	0.00
Balance	15,258.00	24,477.62
Last Statement Balance 13/12/19	15,258.00	
Less un-presented cheques	0.00	
Less this month's payments	0.00	
Add uncleared deposits	0.00	
Available Balance 30/01/20	15,258.00	

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:

i) Castleton Village Hall – Room Hire x 3 hours in November - £30.00

- ii) DALC – 7 x “Good Councillor Guide” - £36.75
- iii) Clerk’s Salary, use of home allowance and expenses, 20/11/19-18/12/19 - £305.49
- iv) MoledOver – Removal of moles from Goosehill Green and Burial Ground - £100.00
- v) RJA Contracting Ltd – Extension to Dirty Lane - £1200
- vi) RJA Contracting Ltd – Improvements to Robinlands Lane/Squires Lane - £312.00
- vii) Information Commissioner – Data Protection Fee - £40.00
- viii) Miss Landscape – Grounds Maintenance – £150.00
- ix) Clerk’s Salary, use of home allowance and expenses, 19/12/19 – 23/01/20 - £341.00
- x) Steve Hayes – Software Support - £70.00

C: To note the income and receipts of the Council.

- i) NG & P Sidebottom – Rent, Poor Piece - £500.00
- ii) HPBC – 2nd Precept Payment - £4,758.00

NB *Both received September 2019, statements received December 2019 *

D: To update details on NS&I savings account

E: 2020-21 Land Use Agreements:

- i) To review, discuss and agree the use to which the Council wishes to put and offer land by the Three Roofs Cafe from 01 April 2020 and instruct upon arrangements for offering or requesting such and the amounts, conditions of use and terms of payment for any desired or offered use.
- ii) To review, discuss and agree the use to which the Council wishes to put and offer land at the rear of the Burial Ground from Lady Day 2020 and instruct upon arrangements for offering or requesting such and the amounts, conditions of use and terms of payment for any desired or offered use.
- iii) To consider, discuss and instruct upon if appropriate, changes which can be made or are due to the Poor Piece tenancy.

F: To prepare a cheque for Jon Haddock, for payment of printing of the Peveril Post, to be released by the Clerk on presentation of the paid invoice, as agreed in 15/05/18A

07/01/20

Council Matters:

- A: To consider and discuss the renewal of the Grounds Maintenance Contract for 2020/21.
- B: To consider the budget for 2020/21, prepared by Cllrs. Topping, Garrow and Fisher.
- C: To consider the request by Elizabeth Gilmour for burial at Hollowford Burial Ground, Castleton.
- D: To consider the request for a memorial bench for Bill Samwell, at the bottom of Dirty Lane, on Hollowford Lane.
- E: To consider and discuss the appointment of the Council’s Internal Auditor for the 2019/20 accounts.
- F: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council’s attention.

08/01/20

Condition of the Village

- A: To receive updates on expenditure options to benefit the village, as per 08/11/19 A
- B: To receive update on possible shelter outside the Visitor Centre.
- C: To further discuss Flood Plan for Castleton
- D: To consider ideas for Green initiatives to benefit the village
- E: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council’s attention.

09/01/20

Planning:

A: To discuss, consider and instruct reporting of the Council’s views on applications received and available to view on www.peakdistrict.gov.uk, including the following:

None this month

B: To note any planning decisions as notified by the Peak District National Park Authority.

C: To note any further correspondence and updates regarding the Council’s comments on the following planning applications:

- i) NP/HPK/1019/1108 – 1, Sunnyside Villas, Buxton Rd, Castleton – Single storey extension and alterations to windows. Notes from Planning Meeting 10/01/20
- ii) NP/HPK/0919/0954 – Adventure Quip, The Stones, Castleton – Change of use from A1 shop to 2

holiday lets – Application Withdrawn

D: To note withdrawal of application for a temporary field shelter on land behind Burial Ground

Correspondence & DALC Circulars:

A: To note and discuss if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:

- 10/01/20
- i) DALC – Newsletter January 2020
 - ii) DALC – Climate Emergency Workshops
 - iii) Kerry Towers – Minutes from HV Parishes Meeting 18/09/19
- B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email including the following:
- i) DALC – Circulars 13/2019 and 01/2020

11/01/20 **Items for the Peveril Post:**

To note any items, requests or points of interest which are appropriate for inclusion in the next issue.

The following Ordinary Meeting of the Council will take place on Thursday 27th February, at 7.00pm, The Village Hall, How Lane, Castleton.