

## CASTLETON PARISH COUNCIL

### NOTICE OF ORDINARY MEETING: THURSDAY 26<sup>th</sup> MARCH 2020, 7PM at THE VILLAGE HALL, HOW LANE, CASTLETON

Dear Councillor,

You are summoned to attend a meeting of Castleton Parish Council to be held at 7.00pm on Thursday 26<sup>th</sup> March 2020 in The Village Hall, How Lane, Castleton, for the purposes of transacting the business below:

*D. Shoults*

Mrs D. Shoults, 20<sup>th</sup> March 2020

Clerk to Castleton Parish Council

Email: [clerkrfocpc@gmail.com](mailto:clerkrfocpc@gmail.com)

01/03/20 To consider accepting any apologies for absence.

02/3/20 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.

03/03/20 **Reports:**

A: County Councillor's Report

B: Borough Councillor's Report

C: Police Report

04/03/20 **Public Participation:** Members of the public will be allowed to speak to the meeting upon items included in the Agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.

05/03/20 **Minutes of Last Meeting and Matters Relating Thereto:**

A: To consider for approval the Minutes of the Annual Parish Council meeting held on 30<sup>th</sup> January 2020, and for the Chair of this meeting to sign them as a true and accurate record of the meeting to which they relate.

B: To note, discuss, consider and instruct further upon if appropriate or necessary items previously discussed and requiring further attention if not included elsewhere on this Agenda.

06/03/20 **Finance:**

A: To note the Council's monetary assets: National Westminster Bank Current Account and National Savings Investment Account, and for the Chair of the meeting to examine, approve and sign the bank reconciliation and latest current account statements.

	<b>Current Account</b>	<b>NS&amp;I</b>
Balance brought forward 01/04/19	12,184.41	24,477.62
Total Income	12,730.00	195.82
Total Expenditure	13,783.00	0.00
<b>Balance</b>	<b>11,131.41</b>	<b>24,673.44</b>
<b>Last Statement Balance 13/03/20</b>	11,196.41	
Less un-presented cheques	65.00	
Less this month's payments	0.00	
Add uncleared deposits	0.00	
<b>Available Balance 22/02/20</b>	<b>11,196.41</b>	

- B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:
- i) D. Howe – Refilling of Village grit bins - £75.00
  - ii) A. Darlington – reimbursement for purchase of storage shed for Flood equipment - £120.00
  - iii) Peak Park Parishes Forum – Annual subscription 2020-21 - £12.00
  - iv) DALC – Annual subscription 2020-21 - £215.86
  - v) Castleton Village Hall – Room hire February - £35.00 (NB official invoice for January was -£5 when received, therefore agreed with Mrs. Mosley to deduct £5 from this month's invoice)
  - vi) D. Shoults – Clerk's salary, allowance, expenses 19/2/20-18/3/20 - £341.00
  - vii) Miss Landscape – Grounds Maintenance March - £175.00 (£100.00 labour, £75.00 ironwork paint)
  - viii) Broadfield Mowers – Honda HF2417 HME Grass Cutter/Tractor for Playing Fields - £3,499.00
  - ix) HPBC – Refuse collection for the Burial Ground 2020-21 - £210.00
- C: To note the income and receipts of the Council.
- i) Coppa Estates Ltd – Rent for land adjacent to 3 Roofs Café 1/4/20-31/3/20 - £360.00
  - ii) NS&I Investment Account– annual interest - £195.82 (received in January)
- D: 2020-21 Land Use Agreements:
- i) To discuss response to letter received from tenant of land behind Burial Ground
- E: To establish “Fighting Fund” for expenses required to set up and carry out support for vulnerable residents during the COVID-19 Coronavirus situation.
- F: To update signatories for NS&I Investment Account, and to agree transfer of funds from NS&I to NatWest Current Account, for expenditure to benefit the Village previously agreed 06/10/19B
- G: To sign letter to NatWest giving Clerk permission to be provided with statement at 31/3/2020, to enable completion of end-of-year accounts.

07/03/20 **Council Matters:**

- A: To receive an update on the Grounds Maintenance Contract tenders for 2020/21.
- B: To consider licensing applications received this month, for events taking place locally.
- C: To discuss coordination of measures to support Castleton residents during the COVID-19 Coronavirus situation.
- D: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council's attention.

08/03/20 **Condition of the Village**

- A: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council's attention.

09/03/20 **Planning:**

- A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on [www.peakdistrict.gov.uk](http://www.peakdistrict.gov.uk), including the following:
- i) NP/HPK/0220/0153 - Castle Hotel, Castle Street, Castleton  
Listed Building Consent – Installation of one replacement gable sign, 2 x oval logos to existing post, 2 x hanging panels fitted below existing hanging sign
- B: To note any planning decisions as notified by the Peak District National Park Authority:

10/03/20 **Correspondence & DALC Circulars:**

- A: To note and discuss if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:
- i) NALC – Various updates COVID-19
  - ii) DALC – Various updates COVID-19
  - iii) DALC – Newsletter March 2020

11/03/20 **Items for the Peveril Post:**

- To note any items, requests or points of interest which are appropriate for inclusion in the next issue.

**The following Ordinary Meeting of the Council will take place on Thursday 30<sup>th</sup> April, at 7.00pm, The Village Hall, How Lane, Castleton.**