

CASTLETON PARISH COUNCIL

MINUTES OF ORDINARY MEETING: 29th NOVEMBER 2018, CASTLETON VILLAGE HALL

These Minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its meeting on 28th February 2019.

Signed Chair of meeting

In attendance: Cllr. N. Fisher (Chair), Cllr. N. Topping, Cllr. P. Dale, Cllr. B. Moorhouse, Cllr. J. Bradley and Cllr. A. Darlington.

Also present: Clerk – Mrs L. Gibbs and 3 residents

Meeting commenced 7.00pm.

01/11/18 Apologies were received from Cllr. N. Spooner.

02/11/18 The following declarations of personal or pecuniary interests were made:

i) Cllr N. Topping – Prejudicial – 06/11/18 D

ii) Cllr P. Dale – Prejudicial – 06/11/18 D

03/11/18 **Reports:**

A: County Councillor's Report: apologies received from DCC Cllr. J. Perkins.

B: Borough Councillor's Report: apologies received from HPBC Cllr. S. Helliwell.

C: Police Report: The local Police sent an update to the clerk advising that they were still encouraging take up of the Smartwater initiative. They are starting to spend time in each village, currently using a van, however they are looking for other venues.

04/11/18 **Public Participation:**

One of the residents attended to talk about the Chamber of Trade. Another resident attended the meeting to talk to the Council about their concerns regarding the Dough Truck that was set up at the weekend of the Christmas Light Switch on. The final matter to be discussed was the planning application for stables on land off Robinlands Lane. The applicant attended to answer any questions the councillors might have and to advise that he has applied for permission to have one of his trees cut back that overhangs the road. *(the residents left)*

05/11/18 **Minutes of Last Meeting and Matters Relating Thereto:**

A: The Minutes of the Ordinary Parish Council meeting held on 25th October 2018 were considered. The Minutes were then approved with a slight alteration requested by Cllr. Dale to 07/10/18F, and the Chair signed them as a true and accurate record of that meeting (prop AD, sec BM, unan).

B: There were no matters to discuss relating to the minutes of the last meeting.

06/11/18 **Finance:**

A: The Council's monetary assets are as shown below, and the Chair examined, approved and signed the bank reconciliation and the latest current account statement.

	Current Account	NS&I
Balance brought forward 01/04/18	10107.21	24301.38
Total Income	16325.08	0.00
Total Expenditure	10761.60	0.00
Balance	15670.69	24301.38
New Statement Balance 15/11/18	16200.68	
Less un-presented cheques	4.00	
Less this month's payments	535.99	
Add uncleared deposits	10.00	
Available Balance 29/11/18	15670.69	

B: Resolved to pay the following invoiced items by cheque, noting the change of amount of i) (prop AD, sec BM, unan):

- i) Clerk's salary, use of home allowance and expenses, 25/10/18 – 28/11/18 - £342.99
- ii) Castleton Village Hall, room hire – October meeting - £18.00 and Hope Valley Parishes Meeting on 17/10/18 - £30.00 = Total £48.00
- iii) Miss Landscape, grounds maintenance – £75.00
- iv) Royal British Legion – **Resolved** to increase donation to £70.00 as the silk poppies agreed in 06/10/18 G were provided locally instead (prop NT, sec JB, unan.) - £70.00

C: Resolved to note the following income and receipts of the Council:

- i) R W Percival, additional inscription for Kate Rookes - £10.00

D: It was agreed that, regarding the request received from Castleton Village Hall Committee for a donation to help with the urgent repair work to the roof of the hall, the clerk will ask the Committee to provide a copy of their latest accounts.

07/11/18

Council Matters:

A: i) Resolved to approve the request for an additional inscription for Kate Rookes, as requested by R. W. Percival.

B: It was agreed that the matter of registering the Playing Fields with the Land Registry would be adjourned until additional information has been provided to Cllr. Topping by the Castleton Playing Fields Committee.

C: Resolved to advise HPBC that the Parish Council wishes to proceed with the Smartwater initiative and would anticipate having to purchase 70% of the 314 properties, therefore approximately 220.

D: The budget was discussed, a couple of alterations made and then it was agreed.

E: Following the discussion earlier regarding the Dough Truck, this is being dealt with by the Licensing Department at HPBC. With regards to this and other similar establishments DCC Cllr J. Perkins has forwarded an email advising that Parish Councils will be advised by HPBC when such events and road closures are to take place. The clerk was asked to write to enquire if the Parish Council can be consulted before permission is granted.

F: The clerk was instructed to advertise the Grounds Maintenance Contract for 2019/20 on the Noticeboard, on the Website and in the Peak Advertiser with a closing date prior to the January meeting.

(Cllr J Bradley left the meeting)

08/11/18

Condition of Village:

A: Resolved to note that the complaint regarding the A boards outside the Nags Head is being dealt with by PDNPA.

B: Resolved to note that DCC have advised that the trees on How Lane and Spital Bridge, the Council reported, are within their specifications.

C: The following repairs required arising from the risk assessments and inspection carried out by the Councillors were discussed and it was agreed that the jobs would be allocated to councillors to discuss with contractors and obtain quotes for the work:

- i) Replacement of Burial Ground sign – Cllr. Darlington
- ii) Purchase of 2 new benches to replace those at Goosehill Bridge – Cllr. Moorhouse
- iii) Cutting of verges from the Burial Ground along the road into the village.
- iv) Refurbish lamp and metal arch on the War Memorial – Cllr. Fisher
- v) Illuminating the tree in the Market Place - Cllr. Fisher
- vi) Damage to the wall at the entrance to the Burial Ground, as notified by the Grounds Maintenance Contractor – Cllr. Darlington

D: It was agreed that the clerk will report the litter outside the bus station to HPBC and the area outside the toilets is to go on the agenda for the January meeting

E: Resolved to note the grit bins on Winnats Pass have now been replaced.

F: The overnight parking of vehicles on the Playing Fields car park and their request to erect a sign was raised and this will be put on the agenda for January.

09/11/18 **Planning:**

A: The following application was discussed and the clerk instructed to report the Council's views to PDNPA:

- i) NP/HPK/1018/0941 – Land off Robinlands Lane, Robinlands Lane, Castleton – Proposed stables. **Resolved** to comment with no objections.

B: Resolved to note the following planning decision notices, as notified by PDNPA:

C: Enforcement Notice – Ye Olde Cheshire Cheese, How Lane (item additional to the agenda)
Resolved to note: removal of extraction unit and ducting system is required as shown on plan, within 3 months of when this notice takes effect (14 December 2018), unless an appeal is made against it beforehand.

10/11/18 **Correspondence & DALC Circulars:**

A: The following correspondence, received and pre-circulated to Members by email, was noted and discussed:

- i) DCC – Invitation to Parish and Town Council Liaison Forum
- ii) PDNPA – Parishes Day 2018 feedback
- iii) HPBC Cllr S. Helliwell – National Parks Review
- iv) ICO – Latest Information from the ICO
- v) HPBC – High Peak Statement of Community Involvement (SCI) Review
- vi) PPPF – AGM minutes and Constitution
- vii) PDNPA – Keeping informed about the PDNPA news
- viii) HPBC – Agenda for the Community Select Committee meeting to be held on 28/11/18
- ix) HPBC – Agenda for the Corporate Select Committee meeting to be held on 26/11/18

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email, including the following:

- i) Circulars 15/2018

11/11/18 **Items for Peveril Post:** Notes to be produced by the clerk.

Meeting closed 9.47pm.