

CASTLETON PARISH COUNCIL

NOTICE OF ORDINARY MEETING: THURSDAY 28th FEBRUARY 2019, 7PM at THE VILLAGE HALL, HOW LANE, CASTLETON

Dear Councillor,

You are summoned to attend a meeting of Castleton Parish Council to be held at 7.00pm on Thursday 28th February 2019 in The Village Hall, How Lane, Castleton, for the purposes of transacting the business below:



Mrs L. Gibbs, 23rd February 2019
Clerk to Castleton Parish Council
Email: clerkrfo.cpc@gmail.com

01/02/19 To consider accepting any apologies for absence.

02/02/19 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.

03/02/19 **Reports:**

A: County Councillor's Report
B: Borough Councillor's Report
C: Police Report

04/02/19 **Public Participation:** Members of the public will be allowed to speak to the meeting upon items included in the Agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.

05/02/19 **Minutes of Last Meeting and Matters Relating Thereto:**

A: To consider for approval the Minutes of the Ordinary Parish Council meetings held on 29th November 2018 and 31st January 2019, and for the Chair of this meeting to sign them as a true and accurate record of the meetings to which they relate.

B: To note, discuss, consider and instruct further upon if appropriate or necessary items previously discussed and requiring further attention if not included elsewhere on this Agenda.

06/02/19 **Finance:**

A: To note the Council's monetary assets: National Westminster Bank Current Account and National Savings Investment Account, and for the Chair of the meeting to examine, approve and sign the bank reconciliation and latest current account statement.

	Current Account	NS&I
Balance brought forward 01/04/18	10107.21	24301.38
Total Income	17192.58	176.24
Total Expenditure	13862.56	0.00
Balance	13437.23	24477.62
New Statement Balance 15/02/19	13813.18	
Less un-presented cheques	45.76	
Less this month's payments	330.19	
Add uncleared deposits	0	
Available Balance 28/02/19	13437.23	

- B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:
- i) Clerk's salary, use of home allowance and expenses, 31/01/19 – 27/02/19 - £312.19
 - ii) Castleton Village Hall, room hire – January meeting - £18.00

C: To note income and receipts of the Council:

- i) HMRC, VAT reclaimed for 2017/18 - £72.50

D: To review, discuss and agree the use to which the Council wishes to put and offer land at the rear of the Burial Ground from Lady Day 2019 and instruct upon arrangements for offering or requesting such and the amounts, conditions of use and terms of payment for any desired or offered use.

E: To consider renewing the contract for the refuse collection for the Burial Ground for 2019/20.

F: To consider the clerk's request for payment of additional hours worked.

07/02/19

Council Matters:

A: To consider the following matters regarding the Burial Ground in Castleton:

- i) To consider the request for a headstone for Angela Dziubak, Grave No. 80.

B: To receive an update on registering the Playing Fields, in the Parish Council's name, with the Land Registry

C: To consider distributing leaflets to residents to encourage the use of Smartwater and to promote the initiative that is currently being discussed through the Hope Valley Parishes meeting.

D: To consider the List of Meetings.

E: To continue the discussion of Events Management, including the Checklist and Calendar.

F: To consider the appointment of the Council's Internal Auditor for the 2018/19 accounts.

G: To further discuss the previously mentioned Police Surgeries, including when and where they are to be held.

H: To receive an update on the Grounds Maintenance Contract for 2019/20.

08/02/19

Condition of Village:

A: To receive updates on the following repairs:

- i) Replacement of Burial Ground sign – Cllr. Darlington.
- ii) Purchase of 2 new benches to replace those at Goosehill Bridge – Cllr. Moorhouse.
- iii) Damage to the wall at the entrance to the Burial Ground, as notified by the Grounds Maintenance Contractor – Cllr. Darlington.
- iv) Removal of moles from Goosehill Green – Cllr. Moorhouse.
- v) Pruning of the tree in the Market Place.

B: To discuss the request made by the Playing Fields Committee for a sign to be erected prohibiting the overnight parking of vehicles in the playing fields car park.

C: To discuss restricting HGV access to the Hope Valley, at the top of Winnats Pass and Bradwell.

D: To note and if urgently required to discuss (but not to have decisions taken upon if not otherwise specified elsewhere in this Agenda) any other issues which merit the Council's attention.

09/02/19

Planning:

A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on www.peakdistrict.gov.uk including the following:

- i) NP/HPK/0119/0075 – Blueberry Cafe, Buxton Road, Castleton - To provide outside eating/drinking area containing no more than 25 covers (8 tables, 25 chairs) to existing internal Blueberry Cafe.

B: To note any planning decisions as notified by Peak District National Park Authority including the following:

10/02/19 **Correspondence & DALC Circulars:**

A: To note and discuss if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:

- i) Castleton Village Hall Committee – “Thank you” for donation (by letter)
- ii) The Planning Inspectorate – Wildlife and Countryside Act 1981 – Section 53, Byway open to all traffic along non-classified highway along Pin Dale (by letter)
- iii) Staffordshire Moorlands – Agenda for Community Select Committee – 06/02/19
- iv) DCC – Parish and Town Newsletters
- v) Staffordshire Moorlands – Agenda for Corporate Select Committee – 11/02/19
- vi) Staffordshire Moorlands – Agenda for Executive – 14/02/19
- vii) Hope Valley Parishes meeting – Agenda
- viii) NALC – Chief Executive Bulletins
- ix) PDNPA – Calling Junior Rangers
- x) Hope Valley Parishes meeting and Fairholmes
- xi) Staffordshire Moorlands – Agenda for Council (HPBC) – 20/02/19
- xii) Hope Valley Parishes Meeting and Library Service
- xiii) Staffordshire Moorlands – Minutes for the Executive for meeting held on 14/02/19
- xiv) Staffordshire Moorlands – Item 8 – To set the Council Tax for the financial year beginning 01/04/19 to the agenda for Council (HPBC)

B: To note and discuss if necessary, DALC circulars received and pre-circulated to Members by email including the following:

- i) Circulars 03/2019

11/02/19 **Items for the Peveril Post:**

To note any items, requests or points of interest which are appropriate for inclusion in the next issues.

The next Ordinary Meeting of the Council will take place on Thursday 28th March 2019, at 7.00pm, The Village Hall, How Lane, Castleton.